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Annual reports to New York
State Department of Education
1927-1936

Universities

ANNUAL REPORT OF THE TRUSTEES OF

PEKING

PEKING (YENCHING) UNIVERSITY

for year ending July 31, 1927

To the New York State Education Department ✓

This annual report is required by law to be transmitted to the Department on or before August 1st

Read instructions carefully before filling this blank

1 Use perfectly legible figures, not words, for all dates, amounts, numbers etc.
2 When the report makes two items of something which your records combine, e. g. expenditures on grounds and buildings, *estimate as nearly as possible* the division between the two for if you merely bracket the items and give the total, it distorts both columns in the summary for the whole State.
3 When questions do not apply or can not be answered definitely, do not leave a blank, but make clear by the following marks that answers are intentionally, not accidentally omitted:
Line drawn through heading means "does not exist in this institution."
O in place of answer means "none this year."
? in place of answer means "fact unknown."
? preceding answer means "probably" or "approximately"; e. g. ? 324 means "to the best of our knowledge and belief about 324."
4 Change any term used so that report shall accord exactly with facts; e. g. write "chairman" instead of "president."

Item 1

Days of regular classroom instruction, including half-day sessions but excluding summer session: liberal arts 108, architecture....., education 108, medicine....., applied science 108, graduate 108, law....., veterinary....., pharmacy.....

Item 2 Faculty and employees

Names of officers July 31, 192

President J. Leighton Stuart
Registrar Ch'en Kuo-liang
Secretary
Deans — liberal arts William Hung — applied science
architecture Mrs. M. S. Frame, Women's College — graduate School of Religion: Li Jung-fang
education — law
medicine — veterinary

a Faculty

Course	Professors		Adjunct, associate and ass't professors		Instructors and tutors		Lecturers		Other ass'ts on teaching force		Total	
	Men	Women	Men	Women	Men	Women	Men	Women	Men	Women	Men	Women
Liberal arts	8	2	26	11	20	13	12	1	13	2	79	28
Applied science	1		1		4	2			4		10	2
Architecture												
Graduate. School of Religion	3		5	1	2		1				11	1
Education												
Law												
b Medicine												
Veterinary												
c												
Total	12	2	32	12	26	15	13	1	17	2	100	31
Duplicates	2		4	1	2		1				9	1
University total	10	2	28	11	24	15	12	1	17	2	91	30

a Omit members of the faculty engaged *exclusively* in university extension or summer school work.
b How many professors or instructors are paid a salary and give their full time to medical work?..... Specify subjects taught by each.
c Insert in blank spaces any other courses, e. g. theological etc.

S453-Ap27-500(5499)*

0062

Item 3 Students

Insert in blank spaces under items 3 and 5 any other courses, e. g. Theological (B. D.), etc. and use blank sheet if more columns ar n

Classes	Arts (B.A.)			Philosophy (Ph.B.)			Science a(B.S.)			School of Religion (B. D.)								
	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total
Freshman, 1st year	74	18	92				45	17	62									
Sophomore, 2d year	59	7	66				28	10	38									
Junior, 3d year	81	10	91				36	10	46									
Senior, 4th year	48	11	59				15	5	20									
Total	262	46	308				124	42	166									
Unclassified	3	1	4				4	1	5									
Graduate	8	1	9				2		2	5		5						
Grand total	273	48	321				130	43	173	5		5						

a If B.S. is conferred in more than one course give number of students in each course separately.

Item 4 Degrees conferred

First De

	B.A.	Ph.B.	*a*B.S.												
Men	50		11												
Women	13		2												
Total since last report	63		13												

	Higher Degrees								
	On Examination								
	M.A.	Ph.D.	M.S.						Total
Men	1								1
Women									
Total since last report	1								1

a If B.S. is conferred in more than one course, give number of students receiving degrees in each course.

Item 5 Graduated this year without degrees: Short-course students

Liberal arts, men....., women.....; applied science, men.....11, women.....; architecture, men....., women.....; graduate, men....., women.....; education, men.....4....., women.....7...; law, men....., women.....; medicine, men....., women.....; veterinary, men....., women.....

Item 6 Library

Number of volumes in library Foreign 15,000 Chinese 25,000; pamphlets 2500. Is your library free to the public for reference? Yes for lending? Yes. Number of volumes issued for home use 12000 [This should state entire circulation for one year. One book lent 10 times counts 10 not 1.]

0063

columns are ...ded. If course does not lead to a degree, indicate by crossing out degree. Under "Unclassified" report all students not taking a regular course. I

Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women

...omen | Total

...

First Degrees on Completion of Courses in Residence

																		Total
																		62
																		15
																		76

Total

1

1

	Higher Degrees								
	"In Course" Without Examination								
	M.A.	Ph.D.	M.S.						Total
Men									
Women									
Total since last report									

Item 7 Recipients of honorary degrees conferred without examination

Name	Degree	Residence

...n.....;

...en.....,

Yes

One book lent

0064

egular course. Do not include summer school or university extension students in the following classifications.

	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Total Men	Total Women	Total Total
																						119	35	154
																						87	17	104
																						117	20	137
																						63	16	79
																						386	88	474
																						7	2	9
																						15	1	16
																						408	91	499 ✓
Duplicates																								
University total																								

*a*Item 8 Summary of property owned by institution

Grounds	$ 114,000	00
Buildings	3,240,000	00
Furniture	20,400	00
Apparatus	50,000	00
Library	68,000	00
Museum		
Other property	50,000	00
(Item A) Total property used	$3,542,400	00
b Total investments at beginning of year	$ 18,000	00
Amount added to investments during year as follows:		
1 From gifts and bequests		
2 From income of former investments		
3 From other sources		
Total	$ 18,000	00
Depreciation or losses in investments		
(Item B) Net investments at end of year	$ 18,000	00

Item 8 Property (*concluded*)

Item A	$3,542,400	00
Item B	18,000	00
Total property	$3,560,400	00
*c*Debts at end of year	50,000	00
Net property owned	$3,510,400	00 ✗

*a*Item 9 Receipts during year

Balance from 192		
Tuition fees	24,744	66
Room rent	12,715	50
Board		
Other receipts from students	4,000	96
Income from investments	600	00
Amount from maturing investments		
Gifts and bequests		
All other sources including temporary loans	254,101	70
Total	$ 296,162	82 ✓

a Do not include in this statement any figures for summer school or any figures included in report for academic department.

b Including real estate not used by institution, securities and cash on hand belonging to these investments. If this amount does not equal the investments reported at the end of last year, give reasons for difference in the amount reported here.

c Debts must include mortgages, treasurer's notes payable, unpaid instructors' salaries, and all valid claims against the institution, including any balance due the treasurer for money advanced.

*a*Item 10 **Payments**

	SALARIES	OTHER OBJECTS	TOTAL
EXPENSES OF GENERAL CONTROL	$	$	$
1 Salaries of president, clerks and office assistants	17089	3495	20584 00
2 Other expenses of administration	80092		8009.02 (13.9)
EXPENSES OF INSTRUCTION			
3 Salaries for instruction	$122990822	2565056	14864138
4 Prizes and scholarships			
5 Supplies used in instruction	2610176		2610176
6 Other expenses of instruction	224150		224150
EXPENSES OF OPERATION OF COLLEGE PLANT			
7 Wages of janitor and other employees	1644960		1644960
8 Fuel	4102610		4102610
9 Water, light and power			
10 Janitors' supplies			
11 Other expenses of operation of plant	1947 94		1947 94
EXPENSES OF MAINTENANCE OF COLLEGE PLANT			
12 Repair of buildings and upkeep of grounds	169120		169120
13 Repair and replacement of equipment	17019		17019
14 Other expenses of maintenance of college plant			
EXPENSES OF AUXILIARY AGENCIES AND SUNDRY ACTIVITIES			
15 Libraries	467562		467562
16 Repair and replacement of books			
17 New books (capital outlay)	1765427		1765427
18 Expenses of boarding pupils			
19 Expenses of boarding and caring for teachers			
20 Recreation	541114		541114
21 Other auxiliary agencies and sundry activities	848095		848095
EXPENSES OF FIXED CHARGES			
22 Pensions			
23 Rent			
24 Insurance			
25 Taxes			
26 Contributions and contingencies			
EXPENSES OF DEBT SERVICE			
27 Redemption of bonds or mortgages			
28 Redemption of short term loans			
29 Payment of interest on bonds or mortgages			
30 Payment of interest on short term loans			
31 Refunds (tuition and board or room rent)			

a Do not include in this statement any figures for summer school or any figures included in report for academic department.

0066

Item 10 Payments (*concluded*)

	SALARIES	OTHER OBJECTS	TOTAL
			295075 65
EXPENSES OF CAPITAL OUTLAY	$	$	$
32 Land			
33 New buildings			1087 27
34 Alterations of old buildings			
35 Equipment			
36 Other capital outlay			
INVESTMENTS			
37 Amount transferred to investment fund			
Total payments for the year			
a Balance at close of year March 31, 1927			
Total payments and balance	$	$	$ 296162 82

+8009.02

$304,171.94

Item 11 Miscellaneous

Give number of years in each course; liberal arts 4, applied science 4, architecture ....., graduate 1 or more, education 4, law ....., medicine ....., veterinary ....., ..., ..., ...

Give number of students taking summer course: men ..... women .....

Give number on teaching force in summer school: men ..... women .....

Give total receipts for the summer school of 192 , $ ..... Total expenditures, $ .....

Give number of university extension students: men ..... women .....

Affidavit of presiding officer

Republic of Peru
Province of Chile
City of Peking
Capital of the United States of America

STATE OF NEW YORK } *ss.*
COUNTY OF ..... }

I, (J. Leighton Stuart)

being duly sworn, deposes and says that he is the presiding officer of (Yenching University)

for which the foregoing report is made. This said report has been prepared in accordance with the instructions of the New York State Education Department, that the statements therein he verily believes to be in all respects true and that an exact copy of this report has been filed with the permanent records of the institution.

.....

*b*President of .....

Subscribed and sworn to
before me this 2nd day of July 192 7

Selden Chapin
Third Secretary of Legation
of the United States of America
Notary Public

RECEIVED
UNIVERSITIES
JUL 26 1927
JOINT OFFICE

a This should be the difference between the total of item 9 and total payments.
b Or corresponding officer.

Misc. Record Nos. 1095

0067

PEKING
TRANSFER
INDEXED

August 15, 1927

Dr.James Sullivan,
Assistant Commissioner of Education,
State Department of Education,
Albany, N.Y.

My dear Dr.Sullivan:

Just after sending you on August 7th the annual report of the Trustees of Peking University for the year ending June 30, 1927, we received from the field a corrected copy of this report.

In the copy we sent you, under item 10, #2 "Other Expenses of Administration" there was omitted from the total column the amount of $8,009.02. This omission caused an error in the total under item 10 which should have been $304,171.94.

We are herewith sending you a copy of this correct report and sincerely regret that the mistake has occurred.

Faithfully yours,

Assistant Secretary

BAG-H

Enc.1

0068

Universities

TRANSFER

YENCHING

ANNUAL REPORT OF THE TRUSTEES OF

Peking University, Peking, China (Yenching University)

for year ending July 31, 1926~~8~~

To The University of the State of New York

This annual report is required by law to be transmitted to the Department on or before August 1st

Read instructions carefully before filling this blank

1 Use perfectly legible figures, not words, for all dates, amounts, numbers etc.
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? in place of answer means "fact unknown."
? preceding answer means "probably" or "approximately"; e. g. ? 324 means "to the best of our knowledge and belief about 324."
4 Change any term used so that report shall accord exactly with facts; e. g. write "chairman" instead of "president."

Item 1

Days of regular classroom instruction, including half-day sessions but excluding summer session: liberal arts 108, ~~architecture~~....., ~~education~~....., ~~medicine~~....., ~~applied science~~....., graduate 108, ~~law~~....., ~~veterinary~~....., ~~pharmacy~~.....

Item 2 Faculty and employees

Names of officers July 31, 1926~~8~~

President J.Leighton Stuart, D.D.

Registrar Ch'en Kuo-liang, M.A.

Secretary .....

Deans — liberal arts: Commission of five members; ~~applied science~~.....; ~~architecture~~.....; graduate School of Religion: Li Jung-fang M.A. Th.D.; ~~education~~.....; ~~law~~.....; ~~medicine~~.....; ~~veterinary~~.....; Woman's College: Mrs. M.S.Frame, B.D., Litt. D.

a Faculty

Course	Professors		Adjunct, associate and ass't professors		Instructors and tutors		Lecturers		Other ass'ts on teaching force		Total	
	Men	Women	Men	Women	Men	Women	Men	Women	Men	Women	Men	Women
Liberal arts / Applied science	8	2	30	5	17	12	11		18		84	19
~~Architecture~~												
Graduate School of Religion	2		6		1	1					9	1
~~Education~~												
Law												
b ~~Medicine~~												
~~Veterinary~~												
c												
Total	10		36		18						93	
Duplicates	1		2		1						4	
University total	9	2	34	5	17	13	11		18		89	20

a Omit members of the faculty engaged *exclusively* in university extension or summer school work.
b How many professors or instructors are paid a salary and give their full time to medical work?..... Specify subjects taught by each.
c Insert in blank spaces any other courses, e. g. theological etc.

S421-F26-100(4503)*

0069

[2]

Item 3 Students

Insert in blank spaces under items 3 and 5 any other courses, e. g. Theological (B. D.), etc. and use blank sheet if more columns are need

Classes	Science Arts (B.A.) B.S.			Philosophy (Ph.B.)			Science (B.S.)			School of Religion (B.D.)			Preparatory School					
	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total
Freshman, 1st year	71	32	103							1		1	10	22	32			
Sophomore, 2d year	120	33	153							1		1	31	12	43			
Junior, 3d year	80	23	103							2		2		18	18			
Senior, 4th year																		
Total																		
Unclassified	79	10	89							11	11	22		11	11			
Graduate	30	3	33															
Grand total			591									26			104			

a If B.S. is conferred in more than one course give number of students in each course separately.

Item 4 Degrees conferred

First Degr

	B.A.	~~Ph.D.~~	*a*B.S.	BD												
Men	72		30	2												
Women	9		3													
Total since last report																

Higher Degrees

On Examination

	M.A.	~~Ph.D.~~	M.S.						Total
Men	5		1						6
Women	1								1
Total since last report									7

a If B.S. is conferred in more than one course, give number of students receiving degrees in each course.

Short Courses

Item 5 Graduated this year without degrees: Religious & Social: men 7, Women 9; Religion Men 2 --

~~Liberal arts, men~~ ....., ~~women~~ .....; Agriculature ~~applied science~~, men 9, women -; Leather Tanning ~~architecture~~, men 1, women -;

Pre-nursing ~~graduate~~, men -, women 3; education, men 4, women 5; Pre-medical ~~law~~, men 9, women 1; ~~medicine~~, men -,

~~women~~ .....; ~~veterinary, men~~ ....., ~~women~~ .....

Item 6 Library Foreign 18,000
Chinese 60,000

Number of volumes in library ..... ; pamphlets 3000 Is your library free to the public for reference? yes

for lending? yes Number of volumes issued for home use 14,100 [This should state entire circulation for one year. One book lent 10 times counts 10 not 1.]

0070

lumns are needed. If course does not lead to a degree, indicate by crossing out degree. Under "Unclassified" report all students not taking a regular course. Do

Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	T

First Degrees on Completion of Courses in Residence

																			Total
																			104
																			12
																			116

	Higher Degrees								
	"In Course" Without Examination								
	M.A.	Ph.D.	M.S.						Total
Men									
Women									
Total since last report									

Item 7 Recipients of honorary degrees conferred without examination

Name	Degree	Residence

0071

gular course. Do not include summer school or university extension students in the following classifications.

																						Total		
	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total
																						82	54	136
																						152	45	197
																						82	41	123
																						101	9	110
																						90	32	122
																						30	3	33
																								721

Duplicates .....

University total.....

*a*Item 8 **Summary of property owned by institution**

Grounds	$ 267373	16
Buildings	2597023	19
Furniture	71061	46
Apparatus	46991	33
Library	74782	45
Museum		
Other property	717514	17
(Item A) Total property used	$ 3774745	76
b Total investments at beginning of year	$ 621017	84
Amount added to investments during year as follows:		
1 From gifts and bequests	15171	32
2 From income of former investments		
3 From other sources		
Total	$	
Depreciation or losses in investments		
(Item B) Net investments at end of year	$ 636188	16

Item 8 Property (*concluded*)

Item A	$ 3774745	76
Item B	636188	16
Total property	$ 4410933	92
*c*Debts at end of year		
Net property owned	$ 4410933	92

*a*Item 9 **Receipts during year**

Balance from 1925	$	
Tuition fees	31604	17
Room rent	24649	95
Board		
Other receipts from students	14274	04
Income from investments	22854	92
Amount from maturing investments	600	00
Gifts and bequests	13109	58
All other sources including temporary loans	272516	07
Total	$ 379608	73

a Do not include in this statement any figures for summer school or any figures included in report for academic department.

b Including real estate not used by institution, securities and cash on hand belonging to these investments. If this amount does not equal the investments reported at the end of last year, give reasons for difference in the amount reported here.

c Debts must include mortgages, treasurer's notes payable, unpaid instructors' salaries, and all valid claims against the institution, including any balance due the treasurer for money advanced.

0072

[5]

aItem 10 Payments

	SALARIES	OTHER OBJECTS	TOTAL
	$	$	$
EXPENSES OF GENERAL CONTROL			
1 Salaries of president, clerks and office assistants			35230 40
2 Other expenses of administration			12251 05
EXPENSES OF INSTRUCTION			
3 Salaries for instruction			142875 00
4 Prizes and scholarships			5884 66
5 Supplies used in instruction			29415 75
6 Other expenses of instruction			400 00
EXPENSES OF OPERATION OF COLLEGE PLANT			
7 Wages of janitor and other employees			6973 18
8 Fuel			70000 00
9 Water, light and power			
10 Janitors' supplies			372 54
11 Other expenses of operation of plant			
EXPENSES OF MAINTENANCE OF COLLEGE PLANT			
12 Repair of buildings and upkeep of grounds			4710 44
13 Repair and replacement of equipment			403 24
14 Other expenses of maintenance of college plant			1982 00
EXPENSES OF AUXILIARY AGENCIES AND SUNDRY ACTIVITIES			
15 Libraries			6238 00
16 Repair and replacement of books			989 63
17 New books (capital outlay)			30219 72
18 Expenses of boarding pupils			
19 Expenses of boarding and caring for teachers			
20 Recreation			320 73
21 Other auxiliary agencies and sundry activities			8201 14
EXPENSES OF FIXED CHARGES			
22 ~~Pensions~~ Furlough			7138 90
23 Rent			5693 61
24 Insurance			
25 Taxes			
26 Contributions and contingencies			5410 74
EXPENSES OF DEBT SERVICE			
27 Redemption of bonds or mortgages			4000 00
28 Redemption of short term loans			
29 Payment of interest on bonds or mortgages			
30 Payment of interest on short term loans			480 00
31 Refunds (tuition and board or room rent)			438 00
			379608 73

a Do not include in this statement any figures for summer school or any figures included in report for academic department.

0073

[6]

Item 10 Payments (*concluded*)

	SALARIES	OTHER OBJECTS	TOTAL
EXPENSES OF CAPITAL OUTLAY	$	$	$
32 Land			
33 New buildings			
34 Alterations of old buildings			
35 Equipment			
36 Other capital outlay			
INVESTMENTS			
37 Amount transferred to investment fund			
Total payments for the year			
a Balance at close of year			
Total payments and balance	$	$	$ 379608.73

Item 11 Miscellaneous

Give number of years in each course; liberal arts 4, ~~applied science~~, ~~architecture~~, School of Religion graduate 3, education, ~~law~~, ~~medicine~~, ~~veterinary~~, , , ,

Give number of students taking summer course: men women

Give number on teaching force in summer school: men women

Give total receipts for the summer school of 1925, $ Total expenditures, $

Give number of university extension students: men women

Affidavit of presiding officer

STATE OF NEW YORK }
COUNTY OF } *ss.*

being duly sworn, deposes and says that he is the presiding officer of for which the foregoing report is made. This said report has been prepared in accordance with the instructions of The University of the State of New York, that the statements therein he verily believes to be in all respects true and that an exact copy of this report has been filed with the permanent records of the institution.

b President of

Subscribed and sworn to
before me this day of 1926

Notary Public

RECEIVED
UNIVERSITIES
JUN 28 1929
JOINT OFFICE

a This should be the difference between the total of item 9 and total payments.
b Or corresponding officer.

Universities

Yenching

ANNUAL REPORT OF THE TRUSTEES OF

YENCHING UNIVERSITY (Peping, China)

for year ending July 31, 1929

TRANSFER

To the New York State Education Department

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3 When questions do not apply or can not be answered definitely, do not leave a blank, but make clear by the following marks that answers are intentionally, not accidentally omitted:
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O in place of answer means "none this year."
? in place of answer means "fact unknown."
? preceding answer means "probably" or "approximately"; e. g. ? 324 means "to the best of our knowledge and belief about 324."
4 Change any term used so that report shall accord exactly with facts; e. g. write "chairman" instead of "president."

Item 1 Arts & Science, School of Religion

Days of regular classroom instruction, including half-day sessions but excluding summer session: liberal arts 211, ~~architecture~~ 211, education ....., ~~medicine~~ ....., applied ~~science~~ ....., ~~graduate~~ ....., ~~law~~ ....., ~~veterinary~~ ....., ~~pharmacy~~ .....

Item 2 Faculty and employees

Chancellor: L.C.Wu, Hanlin Acadamy Names of officers July 31, 192

President J. Leighton Stuart, D.D.

Registrar Y. P. Mei, Ph. D.

~~Secretary~~ Acting Treasurer: Howard S. Galt, Ed. D.

Deans — liberal arts C. W. Luh, Ph.D. applied ~~science~~ social (acting) J. B. Tayler, M.A.,

~~Natural~~ Science: S. D. Wilson, Ph.D. graduate

~~Women's~~ education College: Miss R. L. Stahl, B.M. law

~~medicine~~ School of Religion: T. C. Chao, M.S., B. D. ~~Veterinary~~ D.

a Faculty

Course	Professors		Adjunct, associate and ass't professors		Instructors and tutors		Lecturers		Other ass'ts on teaching force		Total	
	Men	Women	Men	Women	Men	Women	Men	Women	Men	Women	Men	Women
Liberal arts	39	6	13	3	18	16	22	1	28	0	120	26
Applied science												
~~Architecture~~ School of Religion	8	1	2		1	1					11	2
~~Graduate~~												
~~Education~~												
~~Law~~												
b ~~Medicine~~ 2 College Physicians (no teaching)												
~~Veterinary~~												
c												
Total	47											
Duplicates	4											
University total	43	7	15	3	19	17	22	1	28	0	131	28

4
127
28
155

a Omit members of the faculty engaged *exclusively* in university extension or summer school work.
b How many professors or instructors are paid a salary and give their full time to medical work?..... Specify subjects taught by each.
c Insert in blank spaces any other courses, e. g. theological etc.

Howard Galt

S453-Ap27-500(5499)*

0075

Item 3 Students

Insert in blank spaces under items 3 and 5 any other courses, e. g. Theological (B. D.), etc. and use blank sheet if more columns are nee

Classes	Arts & Science (B.A.)			~~Philosophy~~ (Ph.B.)			~~Science~~ (B.S.)			School of religion			Preparatory School			Short courses		
	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total
Freshman, 1st year	132	40	172															
Sophomore, 2d year	28	12	40															
Junior, 3d year	67	16	83							1	0	1						
Senior, 4th year	60	17	77							3	0	3	18	0	18	82	21	103
Total	287	85	372							4	0	4	18	0	18	82	21	103
Unclassified	111	35	146															
Graduate	48	9	57									4			18			103
Grand total			575															

a If B.S. is conferred in more than one course give number of students in each course separately.

Item 4 Degrees conferred

	First Deg																	
	B.A.	Ph.B.	*a*B.S.	B.D.														
Men	54		23	1														
Women	8		11															
Total since last report																		

	Higher Degrees								
	On Examination								
	M.A.	Ph.D.	M.S.						Total
Men	3		5						
Women	2								
Total since last report									

a If B.S. is conferred in more than one course, give number of students receiving degrees in each course.

Item 5 Graduated this year without degrees:

~~Liberal arts~~ Preparatory, men 11, women 0; ~~applied science~~ Leather Tanning, men 6, women 0; ~~architecture~~ Agriculture, men 12, women 0; ~~graduate~~ Pre-nursing, men 0, women 12; ~~education~~ Religion, men 5, women 4; ~~law~~ Chinese, men 5, women 0; ~~medicine~~ Education, men 5, women 4; ~~veterinary~~ Pre-medical, men 12, women 3.

Item 6 Library

Number of volumes in library Chinese 140,000 Western 21,000; pamphlets 3,000. Is your library free to the public for reference? yes for lending? yes. Number of volumes issued for home use 14,100.

[This should state entire circulation for one year. One book lent 10 times counts 10 not 1.]

0076

columns are needed. If course does not lead to a degree, indicate by crossing out degree. Under "Unclassified" report all students not taking a regular course. D

t ses	
men	Total
21	~~103~~
21	103
	103

Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	T

First Degrees on Completion of Courses in Residence

																				Total

Total

0 ;

en 5 ,

yes

One book lent

	Higher Degrees								
	"In Course" Without Examination								
	M.A.	Ph.D.	M.S.						Total
Men									
Women									
Total since last report									

Item 7 Recipients of honorary degrees conferred without examination

Name	Degree	Residence

0077

regular course. Do not include summer school or university extension students in the following classifications.

al	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Total Men	Total Women	Total Total
																						132	40	172
																						28	12	40
																						68	16	84
																						163	38	201
																						111	35	146
																						48	9	57
																						550	150	700

Duplicates .....

University total.....

*a*Item 8 Summary of property owned by institution

Grounds	$ 270,779	92
Buildings	3,467,015	08
Furniture		
Apparatus	44,731	12
Library	84,239.	18
Museum		
Other property		
(*Item A*) *Total property used*	$ 3,866,765	30
b Total investments at beginning of year	$ 636,189	16
Amount added to investments during year as follows:		
1 From gifts and bequests	2,056,935	54
2 From income of former investments		
3 From other sources		
Total	$ 2,693,124	70
Depreciation or losses in investments	3,703	00
(*Item B*) *Net investments at end of year*	$ 2,689,421	70

Item 8 Property (*concluded*)

Item A	$ 3,866,765	30
Item B	2,689,421	70
Total property	$ 6,556,187	00
*c*Debts at end of year		
Net property owned	$	

*a*Item 9 Receipts during year

Balance from 192		
Tuition fees	38,264	81
Room rent	17,870	17
Board		
Other receipts from students	11,422	97
Income from ~~investments~~ trustees	354,873	55
Amount from maturing investments		
Gifts and bequests		
All other sources including temporary loans	68,698	00
Total	$ 491,129	50

a Do not include in this statement any figures for summer school or any figures included in report for academic department.

b Including real estate not used by institution, securities and cash on hand belonging to these investments. If this amount does not equal the investments reported at the end of last year, give reasons for difference in the amount reported here.

c Debts must include mortgages, treasurer's notes payable, unpaid instructors' salaries, and all valid claims against the institution, including any balance due the treasurer for money advanced.

0078

*a*Item 10 **Payments**

	SALARIES	OTHER OBJECTS	TOTAL
	$	$	$
EXPENSES OF GENERAL CONTROL			
1 Salaries of president, clerks and office assistants			32016 1 6 1
2 Other expenses of administration			1 36 9 8 8 4
EXPENSES OF INSTRUCTION			
3 Salaries for instruction			215 00 0 00
4 Prizes and scholarships ..&Loans			4 42 8 35
5 Supplies used in instruction			27 11 5 00
6 Other expenses of instruction			
EXPENSES OF OPERATION OF COLLEGE PLANT			
7 Wages of janitor and other employees			8 20 5 88
8 Fuel .....)			
9 Water, light and power .& Gas.)			7 2 76 0 00
10 Janitors' supplies			
11 Other expenses of operation of plant .. telephone			1 18 5 05
EXPENSES OF MAINTENANCE OF COLLEGE PLANT			
12 Repair of buildings and upkeep of grounds			9 1 37 88
13 Repair and replacement of equipment			1 9 21 64
14 Other expenses of maintenance of college plant			
EXPENSES OF AUXILIARY AGENCIES AND SUNDRY ACTIVITIES			
15 Libraries			6 3 58 00
16 Repair and replacement of books			8 87 80
17 New books (capital outlay)			6 5 7 43 53
18 Expenses of boarding pupils			
19 Expenses of boarding and caring for teachers			
20 Recreation			
21 Other auxiliary agencies and sundry activities			1 0 2 00 00
EXPENSES OF FIXED CHARGES			
22 Pensions . Furlough			1 0 8 49 24
23 Rent ....& residence repairs			8 2 32 74
24 Insurance			94 3 94
25 Taxes			
26 Contributions and contingencies			
EXPENSES OF DEBT SERVICE			
27 Redemption of bonds or mortgages			1 4 00 00
28 Redemption of short term loans			
29 Payment of interest on bonds or mortgages			
30 Payment of interest on short term loans			
31 Refunds (tuition and board or room rent)			

a Do not include in this statement any figures for summer school or any figures included in report for academic department.

0079

Item 10 Payments (*concluded*)

	SALARIES	OTHER OBJECTS	TOTAL
EXPENSES OF CAPITAL OUTLAY	$	$	$
32 Land			
33 New buildings			
34 Alterations of old buildings			
35 Equipment			
36 Other capital outlay			
INVESTMENTS			
37 Amount transferred to investment fund			
Total payments for the year			
a Balance at close of year			
Total payments and balance	$	$	$ 1 9 1 12 9 50

Item 11 Miscellaneous

Give number of years in each course; liberal ~~arts~~ 4, ~~applied science~~ 3, architecture ~~graduate~~, ~~education~~, ~~law~~, ~~medicine~~, ~~veterinary~~, , , ARTS & SCIENCE SCHOOL OF RELIGION

Give number of students taking summer course: men 0 women 0

Give number on teaching force in summer school: men 0 women 0

Give total receipts for the summer school of 192 , $ 0 Total expenditures, $ 0

Give number of university extension students: men 0 women 0

Affidavit of presiding officer

STATE OF NEW YORK }
COUNTY OF } *ss.*

J. Leighton Stuart

being duly sworn, deposes and says that he is the presiding officer of Yenching University for which the foregoing report is made. This said report has been prepared in accordance with the instructions of the New York State Education Department, that the statements therein he verily believes to be in all respects true and that an exact copy of this report has been filed with the permanent records of the institution.

J. Leighton Stuart

*b*President of Yenching University

Subscribed and sworn to
before me this 5th day of June A. D. 1929 1926

James Denby
~~Notary Public~~
2nd Secretary of Legation
American Legation
Peking China.

a This should be the difference between the total of item 9 and total payments.
b Or corresponding officer.

0080

Yenching

Universities

ANNUAL REPORT OF THE TRUSTEES OF

Yenching University (Peping, China)

for year ending July 31, 192 9

To the New York State Education Department

This annual report is required by law to be transmitted to the Department on or before August 1st

Read instructions carefully before filling this blank

1 Use perfectly legible figures, not words, for all dates, amounts, numbers etc.
2 When the report makes two items of something which your records combine, e. g. expenditures on grounds and buildings, *estimate as nearly as possible* the division between the two for if you merely bracket the items and give the total, it distorts both columns in the summary for the whole State.
3 When questions do not apply or can not be answered definitely, do not leave a blank, but make clear by the following marks that answers are intentionally, not accidentally omitted:
Line drawn through heading means "does not exist in this institution."
O in place of answer means "none this year."
? in place of answer means "fact unknown."
? preceding answer means "probably" or "approximately"; e. g. ? 324 means "to the best of our knowledge and belief about 324."
4 Change any term used so that report shall accord exactly with facts; e. g. write "chairman" instead of "president."

Item 1 Arts and Science, School of Religion

Days of regular classroom instruction, including half-day sessions but excluding summer session: liberal arts 211, ~~architecture~~ 211, education....., medicine....., applied science....., graduate....., law....., veterinary....., pharmacy.....

Item 2 Faculty and employees

Chancellor Wu Lei-chuan, Hanlin Academy. Names of officers July 31, 192

President J.Leighton Stuart,D.D.
Registrar Mei Yi-pao, Ph.D.
~~Secretary~~ Acting Treasurer: Howard S. Galt, Ed. D.
Deans — ~~liberal arts~~ Arts & Letters: Luh Chih-wei, ~~applied science~~ Ph.D.
~~architecture~~ Natural Science: S.D.Wilson, ~~graduate~~ Ph.D.
Applied ~~education~~ Social Science: J.B.Tayler, ~~law~~ M.A. (Acting dean)
Women's ~~medicine~~ College: Miss Ruth L.Stahl, ~~veterinary~~ B.M. (Acting dean)
School of Religion: Chao Tse-chen, M.A., B.D., D. Litt

a Faculty

Course	Professors		Adjunct, associate and ass't professors		Instructors and tutors		Lecturers		Other ass'ts on teaching force		Total	
	Men	Women	Men	Women	Men	Women	Men	Women	Men	Women	Men	Women
Liberal arts.....	39	6	13	3	18	16	22	1	28	0	120	26
Applied science.....												
~~Architecture~~. School of Religion	8	1	2		1	1					11	2
Graduate.....												
Education.....												
Law.....												
b Medicine 2. College Physcians (no teaching)												
Veterinary.....												
c.....												
Total.....											131	28
Duplicates	4								less		4	
University total.....											127	28

a Omit members of the faculty engaged *exclusively* in university extension or summer school work.
b How many professors or instructors are paid a salary and give their full time to medical work?..... Specify subjects taught by each. Total 155
c Insert in blank spaces any other courses, e. g. theological etc.

S453 Ap27-500(5499)*

0081

Item 3 Students

Insert in blank spaces under items 3 and 5 any other courses, e. g. Theological (B. D.), etc. and use blank sheet if more columns are ne

Classes	Arts and Science (B.A.) B.S.			~~Philosophy (Ph.B.)~~			~~Science (B.S.)~~ [a]			School of Religion			Preparatory School			Short Courses		
	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total
Freshman, 1st year	132	40	172															
Sophomore, 2d year	28	12	40															
Junior, 3d year	67	16	83							1	0	1						
Senior, 4th year	60	17	77							3	0	3	18	0	18	82	21	103
Total	287	85	372							4	0	4	18	0	18	82	21	103
Unclassified	111	35	146															
Graduate	48	9	57															
Grand total			575									4			18			103

[a] If B.S. is conferred in more than one course give number of students in each course separately.

Item 4 Degrees conferred

	First De															
	B.A.	~~Ph.B.~~	~~B.S.~~	B.D.												
Men	54		13	1												
Women	8		11													
Total since last report																

	Higher Degrees								
	On Examination								
	M.A.	~~Ph.D.~~	M.S.						Total
Men	3		5						
Women	2								
Total since last report									

[a] If B.S. is conferred in more than one course, give number of students receiving degrees in each course.

Item 5 Graduated this year without degrees:

~~Liberal arts~~, men Preparatory 11, women 0; ~~applied science~~, men Leather Tanning 6, women 0; ~~architecture~~, men Agriculture 12, women 0; ~~graduate~~, men Pre-nursing 0, women 12; ~~education~~, men Religion 5, women 4; ~~law~~, men Chinese 5, women 0; ~~medicine~~, men Education 5, women 4; ~~veterinary~~, men Pre-medical 12, women 3.

Item 6 Library

Chinese 140,000
Western 21,000

Number of volumes in library ; pamphlets 3000. Is your library free to the public for reference? yes

for lending? yes. Number of volumes issued for home use 14,100 [This should state entire circulation for one year. One book lent 10 times counts 10 not 1.]

0082

columns are needed. If course does not lead to a degree, indicate by crossing out degree. Under "Unclassified" report all students not taking a regular course.

ort urses	
Women	Total
21	103
21	103
	103

Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women		

First Degrees on Completion of Courses in Residence

																			Total

Total

; on 5,

yes

e book lent

~~Higher Degrees~~

"In Course" Without Examination

	M.A.	Ph.D.	M.S.						Total
Men									
Women									
Total since last report									

Item 7 ~~Recipients of honorary degrees conferred without examination~~

Name	Degree	Residence

0083

gular course. Do not include summer school or university extension students in the following classifications.

																				Total		
Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total
																					132	40	172
																					28	12	40
																					68	16	84
																					164	38	201
																					111	35	146
																					48	9	57
																					550	150	700

Duplicates .....

University total.....

a Item 8 Summary of property owned by institution

Grounds	$	
Buildings		
Furniture		
Apparatus		
Library		
Museum		
Other property		
(Item A) Total property used	$	
b Total investments at beginning of year	$	
Amount added to investments during year as follows:		
1 From gifts and bequests		
2 From income of former investments		
3 From other sources		
Total	$	
Depreciation or losses in investments		
(Item B) Net investments at end of year	$	

Item 8 Property (*concluded*)

Item A	$ 3,866,765	30
Item B		
Total property	$	
c Debts at end of year		
Net property owned	$	

a Item 9 Receipts during year

Balance from 192		
Tuition fees	38,264	81
Room rent	17,870	17
Board		
Other receipts from students	11,422	97
Income from ~~investments.~~ Trustees	354,873	55
Amount from maturing investments		
Gifts and bequests		
All other sources including temporary loans	68,698	00
Total	$ 491,129	50

a Do not include in this statement any figures for summer school or any figures included in report for academic department.

b Including real estate not used by institution, securities and cash on hand belonging to these investments. If this amount does not equal the investments reported at the end of last year, give reasons for difference in the amount reported here.

c Debts must include mortgages, treasurer's notes payable, unpaid instructors' salaries, and all valid claims against the institution, including any balance due the treasurer for money advanced.

0084

aItem 10 Payments

	SALARIES	OTHER OBJECTS	TOTAL
	$	$	$
EXPENSES OF GENERAL CONTROL			
1 Salaries of president, clerks and office assistants			32061 61
2 Other expenses of administration			13698 84
EXPENSES OF INSTRUCTION			
3 Salaries for instruction			216000 00
4 Prizes and scholarships and loans			4428 35
5 Supplies used in instruction			27115 00
6 Other expenses of instruction			
EXPENSES OF OPERATION OF COLLEGE PLANT			
7 Wages of janitor and other employees			8205 88*
8 Fuel)			
9 Water, light and power and gas)			72760 00
10 Janitors' supplies			
11 Other expenses of operation of plant telephone			1185 05
EXPENSES OF MAINTENANCE OF COLLEGE PLANT			
12 Repair of buildings and upkeep of grounds			9137 88
13 Repair and replacement of equipment			1921 64
14 Other expenses of maintenance of college plant			
EXPENSES OF AUXILIARY AGENCIES AND SUNDRY ACTIVITIES			
15 Libraries			6358 00
16 Repair and replacement of books			887 80
17 New books (capital outlay)			65743 53
18 Expenses of boarding pupils			
19 Expenses of boarding and caring for teachers			
20 Recreation			10200 00
21 Other auxiliary agencies and sundry activities			
EXPENSES OF FIXED CHARGES			
22 Pensions furlough			10849 24
23 Rent & residence repairs			8232 74
24 Insurance			943 94
25 Taxes			
26 Contributions and contingencies			
EXPENSES OF DEBT SERVICE			
27 Redemption of bonds or mortgages			1400 00
28 Redemption of short term loans			
29 Payment of interest on bonds or mortgages			
30 Payment of interest on short term loans			
31 Refunds (tuition and board or room rent)			

a Do not include in this statement any figures for summer school or any figures included in report for academic department.

0085

Item 10 Payments (*concluded*)

	SALARIES	OTHER OBJECTS	TOTAL
	$	$	$
EXPENSES OF CAPITAL OUTLAY			
32 Land			
33 New buildings			
34 Alterations of old buildings			
35 Equipment			
36 Other capital outlay			
INVESTMENTS			
37 Amount transferred to investment fund			
Total payments for the year			
a Balance at close of year			
Total payments and balance	$	$	$ 491129 50

Item 11 Miscellaneous

Give number of years in each course; liberal ~~arts~~ 4, ~~applied science~~ 3, ~~architecture~~ Arts & Science, ~~graduate~~, ~~education~~, ~~law~~, ~~medicine~~, ~~veterinary~~ School of Religion, , , ,

Give number of students taking summer course: men 0 women 0

Give number on teaching force in summer school: men 0 women 0

Give total receipts for the summer school of 192 , $ 0 Total expenditures, $ 0

Give number of university extension students: men 0 women 0

Affidavit of presiding officer

STATE OF NEW YORK }
COUNTY OF ..... } *ss.* .....

being duly sworn, deposes and says that he is the presiding officer of .....
for which the foregoing report is made. This said report has been prepared in accordance with the instructions of the New York State Education Department, that the statements therein he verily believes to be in all respects true and that an exact copy of this report has been filed with the permanent records of the institution.

.....

b President of .....

Subscribed and sworn to
before me this .....day of 192

.....
Notary Public

a This should be the difference between the total of item 9 and total payments.
b Or corresponding officer.

0086

OFFICERS OF THE TRUSTEES

FRANKLIN H. WARNER, *President*
WILLIAM P. SCHELL, *Vice-President*
MRS. J. M. AVANN, *Vice-President*
E. M. MCBRIER, *Treasurer*
B. A. GARSIDE, *Secretary and Assistant Treasurer*
C. A. EVANS, *Assistant Secretary and Assistant Treasurer*

YENCHING UNIVERSITY

燕 京 大 學

PEIPING, CHINA

Christian — International — Co-educational

AMERICAN OFFICE
150 FIFTH AVENUE
NEW YORK CITY

OLIN D. WANNAMAKER
Assistant to the President

OFFICERS OF THE UNIVERSITY

WU LEI-CHUAN
Chancellor
J. LEIGHTON STUART
President
HENRY W. LUCE
Vice-President Emeritus

CITY AND COUNTY OF NEW YORK)
SS
STATE OF NEW YORK)

A F F I D A V I T

Mr.B.A.Garside, being duly sworn, deposes and says that he is the Secretary of the Trustees of Yenching University, for which the attached report is made.

Deponent further states that Dr.Howard S.Galt was Acting President of Yenching University at the close of the year ending July 31, 1930.

Deponent further states that he is well acquainted with the signature of Dr.Howard S.Galt and that, to the best of his knowledge and belief the signature appearing on the last page of the attached report is truly the signature of Dr.Galt.

B.A.Garside
Secretary Trustees of Yenching University

Subscribed and sworn to before me this fourth day of August, 1930

Caroline L. Lane
Notary Public

NOTARY PUBLIC, NEW YORK COUNTY
New York Co. Clerk's No. 485, Reg. No. 1126A
Certificate Filed in New York County
My Commission Expires March 30, 1931

0087

Universities

ANNUAL REPORT OF THE TRUSTEES OF

YENCHING UNIVERSITY

for year ending July 31, ~~192~~ 1930

TRANSFER

To the New York State Education Department

This annual report is required by law to be transmitted to the Department on or before August 1st

Read instructions carefully before filling this blank

1 Use perfectly legible figures, not words, for all dates, amounts, numbers etc.
2 When the report makes two items of something which your records combine, e. g. expenditures on grounds and buildings, *estimate as nearly as possible* the division between the two for if you merely bracket the items and give the total, it distorts both columns in the summary for the whole State.
3 When questions do not apply or can not be answered definitely, do not leave a blank, but make clear by the following marks that answers are intentionally, not accidentally omitted:
Line drawn through heading means "does not exist in this institution."
O in place of answer means "none this year."
? in place of answer means "fact unknown."
? preceding answer means "probably" or "approximately"; e. g. ? 324 means "to the best of our knowledge and belief about 324."
4 Change any term used so that report shall accord exactly with facts; e. g. write "chairman" instead of "president."

Item 1

Days of regular classroom instruction, including half-day sessions but excluding summer session: 213

~~liberal arts~~....., ~~architecture~~....., ~~education~~....., ~~medicine~~....., ~~applied science~~....., ~~graduate~~....., ~~law~~....., ~~veterinary~~....., ~~pharmacy~~.....

Item 2 Faculty and employees

Names of officers July 31, ~~192~~ 1930

Chancellor: Wu Lei Chuan

*President J. Leighton Stuart, D.D. Acting President: Howard S. Galt Ed.D.

Registrar Mei Yi Pao, Ph.D.

~~Secretary~~ Chairman, Committee for Graduate Division: Shuhsi Hsu, Ph.D.

~~Deans~~ ~~liberal arts~~ Director: Research School of Chinese Studies: Chen Yuan

Deans: School of Religion: Chao Tse Chen, D.Litt.

~~architecture~~ ~~applied science~~

~~education~~ College of Arts and Letters: Luh Chih Wei, Ph.D. ~~graduate~~

~~medicine~~ College of Natural Sciences: Stanley D. Wilson, Ph.D. ~~law~~

~~veterinary~~ College of Applied Social Sciences: Shuhsi Hsu, Ph.D.

Women's College: Mrs. Murray S. Frame, D.Litt.

~~pharmacy~~ ~~Faculty~~

Faculty

Courses	Professor		Asst. Prof.		Lecturer		Instructor		Assistant		Total	
	Men	Women	Men	Women	Men	Women	Men	Women	Men	Women	Men	Women
Graduate Division	22	2	5	.	14	.	3	1	.	.	44	3
Research School	7	.	1	.	2	.	.	.	.	.	10	.
School of Religion	9	.	3	1	.	.	1	1	.	.	12	2
College of Arts & Letters	22	2	6	3	19	4	7	9	4	.	58	18
College of Natural Sciences	7	3	3	.	.	1	8	5	10	2	28	11
College of Applied Social Sciences	8	1	3	1	16	1	4	1	6	.	37	4
Total	75	8	21	5	51	6	22	17	20	2	189	38
Duplicates	35	2	10	.	16	.	4	1	.	.	65	3
University total	40	6	11	5	35	6	18	16	20	2	124	35
~~University total~~												

a Omit members of the faculty engaged *exclusively* in university extension or summer school work.
b How many professors or instructors are paid a salary and give their full time to medical work?..... Specify subjects taught by each.
c Insert in blank spaces any other courses, e. g. theological etc.

S453-Ap27-500(5499)*

*Absent in America 1929-30.

0088

Item 3

Students

Classes	Arts & L.			Nat. Sc.			A.Soc. Sc.			Sch. of Rel.			Short C.			Sp. & Aud.		
	M.	W.	T.	M.	W.	T.	M.	W.	T.	M.	W.	T.	M.	W.	T.	M.	W.	T.
Freshman, 1st Y.	28	13	41	32	20	52	40	15	55				40	35	75			
Sophomore, 2d Y.	33	11	44	25	9	34	48	6	54				24	6	30			
Junior, 3d Year	19	7	26	22	8	30	24	8	32									
Senior, 4th "	15	7	22	14	5	19	44	5	49									
Total	95	38	133	93	42	135	156	34	190	10	..	10	64	41	105	4	3	7
Unclassified	20	6	26	18	10	28	40	7	47									
Graduate	14	2	16	18	5	23	26	1	27									
Grand total	129	46	175	129	57	186	222	42	264	10	..	10	64	41	105	4	3	7

Item 4 Degrees conferred

First De

	B.A.	Ph.B.	aB.S.	B.D.												
Men	64		30	1												
Women	12		11													
Total since last report																

	Higher Degrees								
	On Examination								
	M.A.	Ph.D.	M.S.						Total
Men	8		1						9
Women			3						3
Total since last report									

a If B.S. is conferred in more than one course, give number of students receiving degrees in each course.

Item 5 Graduated this year without degrees

~~Liberal arts~~, men 9, women 3; ~~applied science~~, men 4, women 3; ~~architecture~~ Leather, men 11, women ; ~~graduate~~ Kindergarten, men 0, women 2; education, men 1, women 7; ~~law~~ Premedical, men 8, women 2; medicine Prenursing, men 0, women 6; ~~veterinary~~, men , women .

Religion and Social Service

Chinese

Item 6 Library

Number of volumes in library 165,000; pamphlets 4,000. Is your library free to the public for reference? yes

for lending? no. Number of volumes issued for home use 20,000. [This should state entire circulation for one year. One book lent 10 times counts 10 not 1.]

0089

[2] [3]

needed. If course does not lead to a degree, indicate by crossing out degree. Under "Unclassified" report all students not taking a regular course. D

Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women

& Aud.
W. T.

3 7

3 7

First Degrees on Completion of Courses in Residence

																				Total
																				95
																				23

Total
9
3

;
en 0,

yes
ne book lent

Higher Degrees

"In Course" Without Examination

	M.A.	Ph.D.	M.S.						Total
Men									
Women									
Total since last report									

Item 7 Recipients of honorary degrees conferred without examination

Name	Degree	Residence

0090

gular course. Do not include summer school or university extension students in the following classifications.

																				Total		
Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total
																					140	83	223
																					130	32	262
																					65	23	88
																					73	17	90
																					422	158	580
																					78	23	101
																					58	8	66
																					558	189	747
																							747

Duplicates .....

University total.....

*a*Item 8 **Summary of property owned by institution**

Grounds..... L.C.	$	425,379.96
Buildings.....		4,053,721.50
Furniture.....		
Apparatus.....		260,860.78 *
Library.....		
Museum.....		
~~Other property~~.Cash & A/cs. Rec...		313,400.92
(Item A) Total property used.....	$	5,053,363.16
b Total investments at beginning of year L.C	$	2,689,421.70
Amount added to investments during year as follows:		110,880.04 *
1 From gifts and bequests.....		518,772.64
2 From income of former investments.		32,209.10
3 From other sources.....		
Total.....	$	3,351,283.48
Depreciation or losses in investments..		
(Item B) Net investments at end of year.....	$	

Item 8 Property (*concluded*)

Item A.....	$	5,053,363.16
Item B.....		3,351,283.48
Total property.....	$	8,404,646.64
*c*Debts at end of year.....		
Net property owned.....	$	

*a*Item 9 **Receipts during year**

Balance from 192		
Tuition fees.....		43544 20
Room rent.....		19645 36
Board.....		
Other receipts from students.....		13486 37
Income from ~~investments~~.Trustees		253518 29
Amount from maturing investments..		
Gifts and bequests.....		
All other sources including temporary loans.....		212381 49
Total.....	$	542575 71

a Do not include in this statement any figures for summer school or any figures included in report for academic department.

b Including real estate not used by institution, securities and cash on hand belonging to these investments. If this amount does not equal the investments reported at the end of last year, give reasons for difference in the amount reported here.

c Debts must include mortgages, treasurer's notes payable, unpaid instructors' salaries, and all valid claims against the institution, including any balance due the treasurer for money advanced.

* Yenching Woman's College books were brought under Univ.Treas.during year.

0091

[5]

*a*Item 10 Payments

	SALARIES	OTHER OBJECTS	TOTAL
	$	$	$
EXPENSES OF GENERAL CONTROL			
1 Salaries of president, clerks and office assistants			59678 38
2 Other expenses of administration			11530 10
EXPENSES OF INSTRUCTION			
3 Salaries for instruction			252608 03
4 Prizes and scholarships. loans			7273 35
5 Supplies used in instruction			35186 62
6 Other expenses of instruction			
EXPENSES OF OPERATION OF COLLEGE PLANT			
7 Wages of janitor and other employees			9971 75
8 Fuel			
9 Water, light and power..gas			80000 00
10 Janitors' supplies			
11 Other expenses of operation of plant...telephone etc.			1987 07
EXPENSES OF MAINTENANCE OF COLLEGE PLANT			
12 Repair of buildings and upkeep of grounds			15597 62
13 Repair and replacement of equipment			1222 77
14 Other expenses of maintenance of college plant			
EXPENSES OF AUXILIARY AGENCIES AND SUNDRY ACTIVITIES			
15 Libraries			8587 98
16 Repair and replacement of books			1404 81
17 New books (capital outlay)			12000 00
18 Expenses of boarding pupils			
19 Expenses of boarding and caring for teachers			
20 Recreation			
21 Other auxiliary agencies and sundry activities			29702 00
EXPENSES OF FIXED CHARGES			
22 Pensions			
23 Rent ..& Residence Repairs			11700 57
24 Insurance			2724 66
25 Taxes			
26 Contributions and contingencies			
EXPENSES OF DEBT SERVICE			
27 Redemption of bonds or mortgages			1400 00
28 Redemption of short term loans			
29 Payment of interest on bonds or mortgages			
30 Payment of interest on short term loans			
31 Refunds (tuition and board or room rent)			

a Do not include in this statement any figures for summer school or any figures included in report for academic department.

0092

Item 10 Payments (*concluded*)

	SALARIES	OTHER OBJECTS	TOTAL
EXPENSES OF CAPITAL OUTLAY	$	$	$
32 Land			
33 New buildings			
34 Alterations of old buildings			
35 Equipment			
36 Other capital outlay			
INVESTMENTS			
37 Amount transferred to investment fund			
Total payments for the year			
a Balance at close of year			
Total payments and balance	$	$	$ 542575 71

Item 11 Miscellaneous

Arts and Science 4 School of Religion 3, Short Course

Give number of years in each course; ~~liberal arts~~....., ~~applied science~~....., ~~architecture~~. 1 - 3,
~~graduate~~....., ~~education~~....., ~~law~~....., ~~medicine~~....., ~~veterinary~~....., ..., ..., ...

Give number of students taking summer course: men 101 women 22

Give number on teaching force in summer school: men 26 women 4

Give total receipts for the summer school of 1929 $ 1,195 Total expenditures, $ 746

Give number of university extension students: men..... women.....

Affidavit of presiding officer

STATE OF NEW YORK }
COUNTY OF ..... } *ss.* .....

being duly sworn, deposes and says that he is the presiding officer of .....
for which the foregoing report is made. This said report has been prepared in accordance with the instructions of the New York State Education Department, that the statements therein he verily believes to be in all respects true and that an exact copy of this report has been filed with the permanent records of the institution.

Howard Lyle Ch.

Acting *b* President of .....

Subscribed and sworn to
before me this.....day of.....192

.....
Notary Public

a This should be the difference between the total of item 9 and total payments.
b Or corresponding officer.

0093

Universities

TRANSFER

YENCHING

ANNUAL REPORT OF THE TRUSTEES OF YENCHING UNIVERSITY, PEIPING, CHINA

for year ending ~~July 31, 1931~~ June 30, 1931

(Sent to State Department on August 18)

To the New York State Education Department

This annual report is required by law to be transmitted to the Department on or before August 1st

RECEIVED NOV 13 1931

Read instructions carefully before filling this blank

1 Use perfectly legible figures, not words, for all dates, amounts, numbers etc.
2 When the report makes two items of something which your records combine, e. g. expenditures on grounds and buildings, *estimate as nearly as possible* the division between the two for if you merely bracket the items and give the total, it distorts both columns in the summary for the whole State.
3 When questions do not apply or can not be answered definitely, do not leave a blank, but make clear by the following marks that answers are intentionally, not accidentally omitted:
Line drawn through heading means "does not exist in this institution."
O in place of answer means "none this year."
? in place of answer means "fact unknown."
? preceding answer means "probably" or "approximately"; e. g. ? 324 means "to the best of our knowledge and belief about 324."
4 Change any term used so that report shall accord exactly with facts; e. g. write "chairman" instead of "president."

Item 1

Days of regular classroom instruction, including half-day sessions but excluding summer session: ~~liberal arts~~ 224, ~~architecture~~, ~~education~~, ~~medicine~~, ~~applied science~~, ~~graduate~~, ~~law~~, ~~veterinary~~, ~~pharmacy~~.

Item 2 Faculty and employees

Names of officers ~~July 31, 1931~~ June 30, 1931

Chancellor: Wu Lei Chuan
President J. Leighton Stuart, D.D. Litt.D.
Registrar Mei Yi Pao, Ph. D.
~~Secretary~~ Chairman Committee for Graduate Division: L.C. Porter, D.D. L.H.D.
~~Deans liberal arts~~ Director: Research School of applied science Chinese Studies: Ch'en Yuan
Deans ~~architecture~~ School of Religion: graduate Chao Tze Chen, Litt. D.
education College of Arts & Letters: law H. C. Chou, Ph.D.
medicine College of Natural Sciences: veterinary Stanley D. Wilson, Ph.D. Miss
College of Public Affairs: Shuhsi Hsu, Ph.D. A.M. Boring, Ph.D., Acting Dean
Women's College: Mrs. Murray S. Frame, Litt.D.

FACULTY

	Professor		Asst.Prof.		Lecturer		Instructor		Assistant		Total	
	Men	Women	Men	Women	Men	Women	Men	Women	Men	Women	Men	Women
Graduate Division	22	2	5	.	14	.	3	1	.	.	44	3
Research School	7	.	1	.	2	.	.	.	.	.	10	.
School of Religion	9	.	3	1	.	.	1	1	.	.	13	2
College of Arts & Letters	22	2	6	3	19	4	7	9	4	.	58	18
College of Natural Sciences	7	3	3	.	.	1	8	5	10	2	28	11
College of Public Affairs	8	1	3	1	16	1	4	1	6	.	37	4
Total	75	8	21	5	51	6	22	17	20	2	~~189~~ 190	38
Duplicates	35	2	10	.	16	.	4	1	.	.	65	3
University total	40	6	11	5	35	6	18	16	20	2	124	35

S453-Ap27-500(5499)*

0094

Item 3 Students

STUDENT

	Arts & L.			Nat. Sc.			Pub. Aff.			Scho. of Rel.			Short C.			Sp.&And.		
	M.	W.	T.	M.	W.	T.	M.	W.	T.	M.	W.	T.	M.	W.	T.	M.	W.	T.
Freshman, 1st Y.	14	14	28	56	36	92	58	16	74	7	4	11	48	35	83	8	6	14
Sophomore, 2d Y.	22	15	37	26	16	42	47	10	57									
Junior, 3d. Year	33	16	49	34	10	44	70	15	85									
Senior, 4th "	21	9	30	19	9	28	26	8	34									
Total	90 76	54 40	144 116	135 79	71 55	206 114	201 143	49 33	250 176	7	4	11	48	35	83	8	6	14
Unclassified																		
Graduate	21	10	31	26	13	39	28	10	38	1	2	3	35	24	59			
Grand total	111 97	64 50	175 147	161 105	94 48	245 153	229 171	59 43	288 214									

First Deg

	B.A.	Ph.B.	aB.S.												
Men	65		17												
Women	46		13												
Total since last report															

Higher Degrees

On Examination

	M.A.	Ph.D.	M.S.						Total
Men	13		9						22
Women									
Total since last report	1		1						

a If B.S. is conferred in more than one course, give number of students receiving degrees in each course.

Item 5 Graduated this year without degrees:

Religion & Social Service

Liberal arts, men 8, women 6; applied science, men 5, women 9; architecture, men 12, women -;
graduate, men 4, women 3; education, men -, women 5; law, men 14, women 4; medicine, men -,
women 2; veterinary, men - -, women -.

Item 6 Library

English 27,000 Vols.
Chinese 168,881 Vols.

Number of volumes in library ; pamphlets 4000 Is your library free to the public for reference? No
for lending? No. Number of volumes issued for home use 21831

[This should state entire circulation for one year. One book lent 10 times counts 10 not 1.]

0095

eded. If course does not lead to a degree, indicate by crossing out degree. Under "Unclassified" report all students not taking a regular course. D

Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	T

Sp. &And.

M.	W.	T
8	6	14
8	6	14

First Degrees on Completion of Courses in Residence

																				Total
																				82
																				59

Total

22

	Higher Degrees								
	"In Course" Without Examination								
	M.A.	Ph.D.	M.S.						Total
Men									
Women									
Total since last report									

Item 7 Recipients of honorary degrees conferred without examination

Name	Degree	Residence

ne book lent

0096

gular course. Do not include summer school or university extension students in the following classifications.

																				Total		
Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total
																					191	111	306
																					95	41	136
																					137	41	178
																					66	26	92
																			Total		~~361~~ 489	~~153~~ 219	~~514~~ 708
																					111	59	170

aItem 10 Payments

	SALARIES	OTHER OBJECTS	TOTAL
	$	$	$
EXPENSES OF GENERAL CONTROL			
1 Salaries of president, clerks and office assistants			590548 7
2 Other expenses of administration			219547 5
EXPENSES OF INSTRUCTION			
3 Salaries for instruction			3124583 8
4 Prizes and scholarships			28400 0
5 Supplies used in instruction			1098918 3
6 Other expenses of instruction (Furloughs)			86134 5
EXPENSES OF OPERATION OF COLLEGE PLANT			
7 Wages of janitor and other employees			86623 7
8 Fuel			64712 0 0
9 Water, light and power (gas)			
10 Janitors' supplies			
11 Other expenses of operation of plant (Telephone operation)			17679 8
EXPENSES OF MAINTENANCE OF COLLEGE PLANT			
12 Repair of buildings and upkeep of grounds			83837 7
13 Repair and replacement of equipment			32946
14 Other expenses of maintenance of college plant			
EXPENSES OF AUXILIARY AGENCIES AND SUNDRY ACTIVITIES			
15 Libraries			84607 0
16 Repair and replacement of books			14267 8
17 New books (capital outlay)			138332 7
18 Expenses of boarding pupils			
19 Expenses of boarding and caring for teachers			
20 Recreation			
21 Other auxiliary agencies and sundry activities			
EXPENSES OF FIXED CHARGES			
22 Pensions			162316 4
23 Rent			82859 7
24 Insurance			5317 2
25 Taxes			
26 ~~Contributions and~~ contingencies			952 89
EXPENSES OF DEBT SERVICE			
27 Redemption of bonds or mortgages (Telephone)			14000 0
28 Redemption of short term loans			
29 Payment of interest on bonds or mortgages			
30 Payment of interest on short term loans			
31 Refunds (tuition and board or room rent)			

a Do not include in this statement any figures for summer school or any figures included in report for academic department.

0098

Item 10 Payments (*concluded*)

	SALARIES	OTHER OBJECTS	TOTAL
	$	$	$
EXPENSES OF CAPITAL OUTLAY			
32 Land			
33 New buildings			
34 Alterations of old buildings			
35 Equipment			
36 Other capital outlay			
INVESTMENTS			
37 Amount transferred to investment fund			
Total payments for the year			
a Balance at close of year			
Total payments and balance	$	$	$4979183

Item 11 Miscellaneous

Arts & Science 4, School of Religion 3, Short Course 1-3

Give number of years in each course; ~~liberal arts~~....., applied science....., ~~architecture~~.....,
~~graduate~~....., ~~education~~....., ~~law~~....., ~~medicine~~....., veterinary....., ..., ..., ...

Give number of students taking summer course: men 165 women 63

Give number on teaching force in summer school: men 28 women 3

Give total receipts for the summer school of 1930 $ 1266 Total expenditures, $.....

Give number of university extension students: men..... women.....

Affidavit of presiding officer

STATE OF NEW YORK }
COUNTY OF ..... } *ss.* .....

being duly sworn, deposes and says that he is the presiding officer of.....
for which the foregoing report is made. This said report has been prepared in accordance with the instructions of the New York State Education Department, that the statements therein he verily believes to be in all respects true and that an exact copy of this report has been filed with the permanent records of the institution.

.....

b President of.....

Subscribed and sworn to
before me this.....day of.....31 19..

.....
Notary Public

a This should be the difference between the total of item 9 and total payments.
b Or corresponding officer.

0099

Universities

ANNUAL REPORT OF THE TRUSTEES OF

YENCHING

Yenching University

for year ending June 30, 1932

Sent to State Department on August 5.

To the New York State Education Department

This annual report is required by law to be transmitted to the Department on or before July 1st

Read instructions carefully before filling this blank

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3 When questions do not apply or can not be answered definitely, do not leave a blank, but make clear by the following marks that answers are intentionally, not accidentally omitted:
Line drawn through heading means "does not exist in this institution."
O in place of answer means "none this year."
? in place of answer means "fact unknown."
? preceding answer means "probably" or "approximately"; e. g. ? 324 means "to the best of our knowledge and belief about 324."
4 Change any term used so that report shall accord exactly with facts; e. g. write "chairman" instead of "president."

Item 1 224

Days of regular classroom instruction, including half-day sessions but excluding summer session: ~~liberal arts~~, architecture, ~~education~~, ~~medicine~~, ~~applied science~~, ~~graduate~~, ~~law~~, ~~veterinary~~, ~~pharmacy~~

Item 2 Faculty and employes

Chancellor Wu Lei Chuan Names of officers June 30, 193

President J. Leighton Stuart, D.D. Litt.D.

Registrar Mei Yi Pao, Ph.D.

~~Secretary~~ Chairman Committee for Graduate Division: H. S. Galt, Ed. D. D.D.

Deans — ~~liberal arts~~ School of Religion: ~~applied science~~ Chao Tze Chen, Litt.D.

~~architecture~~ Arts & Letters: graduate H. C. Chou, Ph.D.

~~education~~ College of Public Affairs ~~law~~ Shuhsi Hsu, Ph.D.

~~medicine~~ College of Natural Sciences veterinary Stanley D. Wilson, Ph.D.

Women's College: Miss M. Wood, ~~Chairman, Woman College Committee~~

FACULTY

	Professor		Asst. Prof.		Lecturer		Instructor		Assistant		Total	
	Men	Women	Men	Women	Men	Women	Men	Women	Men	Women	Men	Wo
Graduate Division	Does not have an independent faculty of its own											
Research School	Members scattered in the Departments											
School of Religion	"		"		"	"	"					
College of Arts & Letters	17	1	3	1	23	6	7	5	1	1	51	14
College of Natural Sciences	9	3	4	-	2	2	5	1	12	2	32	8
College of Public Affairs	9	-	6	-	12	1	1	2	1	-	29	3
Total	35	4	13	1	37	9	13	8	14	3	112	25
Duplicates												
University total	35	4	13	1	37	9	13	8	14	3	112	2

B312-My32-500(10183)*

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0 100

STUDENT

	Arts & Let.			Nat. Sc.			Pub. Aff.			Scho. of Rel.			Short C.			Sp. & Aud.		
	M.	W.	T.	M.	W.	T.	M.	W.	T.	M.	W.	T.	M.	W.	T.	M.	W.	T.
Freshman, 1st Y.	20	13	33	52	26	78	43	14	57									
Sophomore, 2nd Y.	14	12	26	48	32	80	48	13	61									
Junior, 3d. Year	20	19	39	27	11	38	39	6	45									
Senior, 4th "	34	13	47	21	12	33	72	16	88									
Total	88	57	145	148	81	229	202	49	251	10	3	13						
Unclassified													30	23	53	3		4
Graduate	29	5	34	16	3	19	41	6	47									
GRAND TOTAL	117	62	179	164	84	248	243	55	298	10	3	13	30	23	53	3	1	4

	First Degrees on													
	B.A.	Ph.B.	aB.S.											
Men	118		31											
Women	21		15											
Total since last report														

	Higher Degrees								
	On Examination								
	M.A.	Ph.D.	M.S.						Total
Men	13		12						25
Women	2		2						4
Total since last report									

a If B.S. is conferred in more than one course, give number of students receiving degrees in each course.

Item 5 Graduated this year without degrees:

Liberal arts, men 17, women 2; applied science, men 1, women -; ~~architecture~~, men -, women 4; ~~graduate~~, men 14, women -; education, men 1', women -; law, men 10, women -; ~~medicine~~, men 1, women -; ~~veterinary~~, men -, women -.

Chinese English Kindergarten
Premedical Religious Rel. & Social Work Sociology

Item 6 Library

Foreign Books 32,052
Chinese & Japanese 210,064
242,116 Total number of Vols.

Number of volumes in library -; pamphlets -. Is your library free to the public for reference? No

for lending? No. Number of volumes issued for home use a) Chinese & Japanese 15,110 [This should state entire circulation for one year. One book lent 10 times counts 10 not 1.]
b) Foreign Books 10,620 Total for Home Use 25,730

0101

eeded. If course does not lead to a degree, indicate by crossing out degree. Under "Unclassified" report all students not taking a regular course. Do

Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	To

rees on

Completion of Courses in Residence

																		Total
																		149
																		36

tal

25

4

4 ;

1 ,

o

e book lent

,730

Higher Degrees

"In Course" Without Examination

	M.A.	Ph.D.	M.S.						Total
Men									
Women									
Total since last report									

Item 7 Recipients of honorary degrees conferred without examination

Name	Degree	Residence

0 102

regular course. Do not include summer school or university extension students in the following classifications.

otal	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Total Men	Total Women	Total Total
																						115	53	168
																						110	57	167
																						86	36	122
																						127	41	168
																						86	14	100
													Scho. Rel.,			Short Course & Aud.						43	27	70
																						Duplicates		
																						University total	567	228	795

a Item 8 Summary of property owned by institution

Grounds	$	
Buildings	G$ 2,386,091	15 *
Furniture	23,198	98
Apparatus	39,470	24
Library . Books	81,149	09
Museum	----	
Other property	118,004	14
(Item A) Total property used	$ 2,647,913	60
b Total investments at beginning of year	$ 1,685,498	72
Amount added to investments during year as follows:		
1 From gifts and bequests	31,688	70
2 From income of former investments	2,000	00
3 From other sources	23,016	99 **
Total	$ 1,742,204	41
Depreciation or losses in investments	26,478	18
(Item B) Net investments at end of year	$ 1,715,726	23

Item 8 Property (*concluded*)

Item A	$ G.$2,647,913	60
Item B	1,715,726	23
Total property	$ 4,363,639	83
c Debts at end of year	---	
Net property owned	$ 4,363,639	83

a Item 9 Receipts during year

Balance from 1930-31	$ 15773	57
Tuition fees	43790	00
Room rent	20435	00
Board		
Other receipts from students	16935	00
Income from ~~investments~~ Trustees	553889	00
Amount from maturing investments		
Gifts ~~and bequests~~	73417	00
~~All~~ other sources ~~including temporary loans~~	27537	43
Total	$LC 751777	00

a Do not include in this statement any figures for summer school or any figures included in report for academic department.

b Including real estate not used by institution, securities and cash on hand belonging to these investments. If this amount does not equal the investments reported at the end of last year, give reasons for difference in the amount reported here.

c Debts must include mortgages, treasurer's notes payable, unpaid instructors' salaries, and all valid claims against the institution, including any balance due the treasurer for money advanced.

* Revised to include Woman's College property

** Adjustment in Woman's College Endowment

0 103

*a*Item 10 Payments

	SALARIES	OTHER OBJECTS	TOTAL
	$	$	$
EXPENSES OF GENERAL CONTROL			
1 Salaries of president, clerks and office assistants		60048 00	
2 Other expenses of administration		33922 00	93970 00
EXPENSES OF INSTRUCTION			
3 Salaries for instruction		346582 00	
4 Prizes and scholarships		38000 00	
5 Supplies used in instruction		100751 00	
6 Other expenses of instruction		337000 00	384833 00
EXPENSES OF OPERATION OF COLLEGE PLANT			
7 Wages of janitor and other employes		116760 00	
8 Fuel		38596 00	
9 Water, light and power		31704 00	
10 Janitors' supplies		7172 00	
11 Other expenses of operation of plant		40000 00	93148 00
EXPENSES OF MAINTENANCE OF COLLEGE PLANT			
12 Repair of buildings and upkeep of grounds		100000 00	
13 Repair and replacement of equipment		10000 00	110000 00
14 Other expenses of maintenance of college plant			
EXPENSES OF AUXILIARY AGENCIES AND SUNDRY ACTIVITIES			
15 Libraries		104360 00	
16 Repair and replacement of books		94500 00	
17 New books (capital outlay)		175000 00	373860 00
18 Expenses of boarding pupils			
19 Expenses of boarding and caring for teachers			
20 Recreation			
21 Other auxiliary agencies and sundry activities			
EXPENSES OF FIXED CHARGES			
22 Pensions		145400 00	
23 Rent		50000 00	
24 Insurance		55000 00	
25 Taxes		50000 00	300400 00
26 Contributions and contingencies			
EXPENSES OF DEBT SERVICE			
27 Redemption of bonds or mortgages (Telephone)		140000 00	140000 00
28 Redemption of short term loans			
29 Payment of interest on bonds or mortgages			
30 Payment of interest on short term loans			
31 Refunds (tuition and board or room rent)			

a Do not include in this statement any figures for summer school or any figures included in report for academic department.

0 104

Item 10 Payments (*concluded*)

	SALARIES	OTHER OBJECTS	TOTAL
EXPENSES OF CAPITAL OUTLAY	$	$	$
32 Land			
33 New buildings			
34 Alterations of old buildings			
35 Equipment			
36 Other capital outlay			
Total payments for the year			
Amount transferred to investment fund this year			
Balance at close of year			
a Total payments (including amount invested and balance)	$	$	$751,777.00

Item 11 Miscellaneous

Give number of years in each course: liberal arts....., applied science....., architecture.....,
graduate....., education....., law....., medicine....., veterinary....., ..., ..., ...

Give number of students taking summer course: men 48 women 15

Give number on teaching force in summer school: men 3 women .....

Give total receipts for the summer school of 193 , $LC 682 Total expenditures, $Lc549

Give number of university extension students: men..... women.....

Affidavit of presiding officer

STATE OF NEW YORK }
COUNTY OF ..... } *ss.* .....

being duly sworn, deposes and says that he is the presiding officer of .....
for which the foregoing report is made. This said report has been prepared in accordance with the instructions of the New York State Education Department, that the statements therein he verily believes to be in all respects true and that an exact copy of this report has been filed with the permanent records of the institution.

.....

b President of .....

Subscribed and sworn to
before me this.....day of.....193

.....
Notary Public

a This should equal the total receipts.
b Or corresponding officer.

0 0 0 - 4 7 0 4
0 105

Sent to Albany - Sept. 14/33.

Universities

YENCHING

ANNUAL REPORT OF THE TRUSTEES OF

YENCHING UNIVERSITY

for year ending June 30, 1933

To the New York State Education Department

This annual report is required by law to be transmitted to the Department on or before July 1st

Read instructions carefully before filling this blank

1 Use perfectly legible figures, not words, for all dates, amounts, numbers etc.
2 When the report makes two items of something which your records combine, e. g. expenditures on grounds and buildings, *estimate as nearly as possible* the division between the two for if you merely bracket the items and give the total, it distorts both columns in the summary for the whole State.
3 When questions do not apply or can not be answered definitely, do not leave a blank, but make clear by the following marks that answers are intentionally, not accidentally omitted:
Line drawn through heading means "does not exist in this institution."
O in place of answer means "none this year."
? in place of answer means "fact unknown."
? preceding answer means "probably" or "approximately"; e. g. ? 324 means "to the best of our knowledge and belief about 324."
4 Change any term used so that report shall accord exactly with facts; e. g. write "chairman" instead of "president."

Item 1

Days of regular classroom instruction, including half-day sessions but excluding summer session: ~~liberal arts~~ 214, ~~architecture~~, ~~education~~, medicine, applied science, graduate, law, veterinary, pharmacy

Item 2 Faculty and employes

Names of officers June 30, 1933

Acting Chancellor, Y. T. Tsur, M.A., Litt.D.
President J. Leighton Stuart, D.D., Litt.D.
~~Registrar~~ Director of Studies Y. P. Mei, Ph.D. Registrar Ti Hsin-t'ing, B.A.
~~Secretary~~ Chairman, Committee for Graduate Division C. W. Lhu, Ph.D.
Deans — ~~liberal arts~~ School of Religion ~~applied science~~ Chao Tze-ch'en, Litt.D.
~~architecture~~ College of Arts & Letters ~~graduate~~ Henry H. C. Chou, Ph.D.
~~education~~ College of Natural Sciences ~~law~~ S. D. Wilson, Ph.D.
medicine College of Public Affairs ~~veterinary~~ Gideon Ch'en, M.A.
College for Women Miss N. Ssu-t'u, M.A.

FACULTY

	Professor		Asst. Prof.		Lecturer		Instructor		Assistant		Total	
	Men	Women	Men	Women	Men	Women	Men	Women	Men	Women	Men	Women
Graduate Division	No independent staff											
Research School	No independent staff											
School of Religion	No independent staff											
College of Arts & Letters	21	1	3	2	26	6	3	5	5	3	58	17
College of Natural Sciences	9	2	4		5	3	4	2	14	1	36	8
College of Public Affairs	7		3		9		1		4		24	
Total	37	3	10	2	40	9	8	7	23	4	118	25
University total	37	3	10	2	40	9	8	7	23	4	118	25

0 106

STUDENT

	Arts & Let.			Nat. Sc.			Pub. Aff.			Sch. Of Rel.			Short C.			Sp. & Aud.			Tot.
	M.	W.	T.	M.	W.	T.	M.	W.	T.	M.	W.	T.	M.	W.	T.	M.	W.	T.	
Freshman, 1st Y.	43	27	70	70	29	99	19	6	25										
Sophomore, 2nd Y.	30	19	49	40	22	62	40	5	45										
Junior, 3rd Year	22	23	45	31	19	50	32	7	39										
Senior, 4th Year	32	25	57	19	10	29	39	4	43										
Total	127	94	221	160	80	240	130	22	152	12	1	13	20	14	34	5	3	8	668
Unclassified																			
Graduate	Men 108			Women 12			Total 120												120
GRAND TOTAL																			788

Item 4 Degrees conferred

	First Degrees on													
	B.A.	Ph.B.	aB.S.											
Men	51		22											
Women	22		8											
Total since last report														

	Higher Degrees								
	On Examination								
	M.A.	Ph.D.	M.S.						Total
Men	10		12						
Women	3		0						
Total since last report									

a If B.S. is conferred in more than one course, give number of students receiving degrees in each course.

Item 5 Graduated this year without degrees:

Liberal arts, men 6 (Chinese), women 3; applied science, men 1 (Leather), women ; architecture, men 1 (Religious Edu.), women ; graduate, men 10 (Religion), women 4; education, men , women 5 (Kindergarten); law, men , women ; medicine, men , women ; veterinary, men , women .

Item 6 Library

Number of volumes in library 251,986; pamphlets . Is your library free to the public for reference? No

for lending? Yes (By Inter-Library Loan Arrangement) Number of volumes issued for home use 21,230 Vols [This should state entire circulation for one year. One book lent 10 times counts 10 not 1.]

0 0 0 - 4 7 0 4

0 107

umns are needed. If course does not lead to a degree, indicate by crossing out degree. Under "Unclassified" report all students not taking a regular course. Do

Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	To

ud. Tot.
T.

8 668

120

788

ees on

Completion of Courses in Residence

																	Total

al

Higher Degrees

"In Course" Without Examination

	M.A.	Ph.D.	M.S.						Total
Men									
Women									
Total since last report									

book lent

Item 7 Recipients of honorary degrees conferred without examination

Name	Degree	Residence

0 108

regular course. Do not include summer school or university extension students in the following classifications.

otal	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Total Men	Total Women	Total Total

*a*Item 10 Payments

	SALARIES	OTHER OBJECTS	TOTAL
	$	$	$
EXPENSES OF GENERAL CONTROL			
1 Salaries of president, clerks and office assistants	32578 38		
2 Other expenses of administration		17888 57	50466 95
EXPENSES OF INSTRUCTION			
3 Salaries for instruction	392304 50		
4 Prizes and scholarships		3075 00	
5 Supplies used in instruction		98227 41	
6 Other expenses of instruction		30750 00	524356 91
EXPENSES OF OPERATION OF COLLEGE PLANT			
7 Wages of janitor and other employes	25950 19		
8 Fuel		36586 02	
9 Water, light and power		45153 98	
10 Janitors' supplies		5756 39	
11 Other expenses of operation of plant		4000 00	117446 58
EXPENSES OF MAINTENANCE OF COLLEGE PLANT			
12 Repair of buildings and upkeep of grounds		22271 20	
13 Repair and replacement of equipment		862 57	
14 Other expenses of maintenance of college plant			23133 77
EXPENSES OF AUXILIARY AGENCIES AND SUNDRY ACTIVITIES			
15 Libraries	21237 50		
16 Repair and replacement of books		12577 39	
17 New books (capital outlay)		13515 36	
18 Expenses of boarding pupils			
19 Expenses of boarding and caring for teachers			
20 Recreation			
21 Other auxiliary agencies and sundry activities		56137 48	103467 73
EXPENSES OF FIXED CHARGES			
22 Pensions		19257 80	
23 Rent		5000 00	
24 Insurance		2826 62	
25 Taxes			
26 Contributions and contingencies		8191 75	35276 17
EXPENSES OF DEBT SERVICE			
27 Redemption of bonds or mortgages		1400 00	
28 Redemption of short term loans			
29 Payment of interest on bonds or mortgages			
30 Payment of interest on short term loans			
31 Refunds (tuition and board or room rent)			1400 00

a Do not include in this statement any figures for summer school or any figures included in report for academic department.

855548.11

Item 10 Payments (*concluded*)

	SALARIES	OTHER OBJECTS	TOTAL
EXPENSES OF CAPITAL OUTLAY	$	$	$
32 Land			
33 New buildings			
34 Alterations of old buildings			
35 Equipment			
36 Other capital outlay			
Total payments for the year			
Amount transferred to investment fund this year			
Balance at close of year			
a Total payments (including amount invested and balance)	$	$	$

Item 11 Miscellaneous

Give number of years in each course: liberal arts....., applied science....., architecture.....,
graduate....., education....., law....., medicine....., veterinary....., ..., ..., ...

Give number of students taking summer course: men..... women.....

Give number on teaching force in summer school: men..... women.....

Give total receipts for the summer school of 193 , $..... Total expenditures, $.....

Give number of university extension students: men..... women.....

Affidavit of presiding officer

STATE OF NEW YORK }
COUNTY OF ..... } *ss.* .....

being duly sworn, deposes and says that he is the presiding officer of.....
for which the foregoing report is made. This said report has been prepared in accordance with the instructions of the New York State Education Department, that the statements therein he verily believes to be in all respects true and that an exact copy of this report has been filed with the permanent records of the institution.

.....

b President of.....

Subscribed and sworn to
before me this.....day of.....193

.....
Notary Public

a This should equal the total receipts.
b Or corresponding officer.

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0 1 1 1

Sent to Mr Isais 9/14/33

File with report

PLANT TOTALS FOR REPORT
NEW YORK STATE EDUCATION DEPARTMENT

1932-33

Grounds:			
University Land	87,357.28		
Land Improvements	69,952.76		
Athletic Field	17,505.00		
Famine Fund	34,063.51		
Dairy	90.00		
Women's College Land	15,000.00		
Land Improvements	16,545.59		240,514.14
Buildings: University			
Completed General Educational	388,303.51		
Dormitories	277,487.12		
Residences	297,433.18		
Alumni Gate	183.34		
Heat, Light, Water & Sew.	31,534.97	994,942.12	
Operations:			
McKelvey Infirmary	25,000.00		
Undistributed	2,670.96		
Heat, Light, Water & Sewage	348,121.62		
Model School Practice House	9,775.24		
Residences	49,433.40		
President's Residence	15,935.60		
Wheeler Memorial Chapel	34,935.11		
Telephone Installation	5,114.32		
Workmen's Social Center	1,139.80		
Warner	65,500.00	557,626.05	
Buildings: Women's College			
Completed General Educational	168,080.85		
Dormitories	161,286.26		
Residences	55,497.03		
Heat, Light, Water & Sew.	125,000.00		
Miscellaneous	19,420.17	529,284.31	
Boyd Gymnasium		91,952.05	2,173,804.53
Furniture:			
University	2,365.67		
Women's College	26,068.27		28,433.94
Apparatus:			
University	27,632.05		
Women's College	10,798.87		38,430.92
Library:			
University	56,149.09		
Women's College	25,000.00		81,149.09
Other Properties:			
Harvard-Yenching Inst. Art Studio	101.38		
Women's College Cash	19,333.77		
" " Investments	12,080.75		
University Rec.	97,398.15		
Less Cash overdraft & note	66,792.96	30,605.19	
University Investments	17,656.88		
Adjustment a/c less Credit	1,344.84		81,122.81
			2,643,455.43

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Sent to albany 8/9/24

Universities

YENCHING

ANNUAL REPORT OF THE TRUSTEES OF YENCHING UNIVERSITY

for year ending June 30, 1934

To the New York State Education Department

This annual report is required by law to be transmitted to the Department on or before July 1st

Read instructions carefully before filling this blank

1 Use perfectly legible figures, not words, for all dates, amounts, numbers etc.
2 When the report makes two items of something which your records combine, e. g. expenditures on grounds and buildings, *estimate as nearly as possible* the division between the two for if you merely bracket the items and give the total, it distorts both columns in the summary for the whole State.
3 When questions do not apply or can not be answered definitely, do not leave a blank, but make clear by the following marks that answers are intentionally, not accidentally omitted:
Line drawn through heading means "does not exist in this institution."
O in place of answer means "none this year."
? in place of answer means "fact unknown."
? preceding answer means "probably" or "approximately"; e. g. ? 324 means "to the best of our knowledge and belief about 324."
4 Change any term used so that report shall accord exactly with facts; e. g. write "chairman" instead of "president."

Item 1 (1 Academic year is 2 Semesters) 18 weeks of Classroom instruction each semester for all colleges, i.e. 108 days.
Days of regular classroom instruction, including half-day sessions but excluding summer session: liberal arts....., architecture....., education....., medicine....., applied science....., graduate....., law....., veterinary....., pharmacy.....

Item 2 Faculty and employes
Acting Chancellor Y. T. Tsur, Litt.D. Names of officers June 30, 1934
President J. Leighton Stuart D.D. Litt.D.
Director of Studies Y. P. Mei Ph.D. Registrar: Te Hsin Ting B.A.
Chairman Committee for Graduate Division: H.S. Gract Ed.D. D.D.
Deans—~~liberal arts~~ School of Rel. ~~applied science~~ Chao Tze-chen Litt.D.
~~architecture~~ College of Arts & Let. ~~graduate~~ Acting Dean N.T. Wu, Ph.D.
~~education~~ " " Nat. Sc. ~~law~~ S.D. Wilson Ph.D.
~~medicine~~ " " Public Affairs ~~veterinary~~ Lisbon Chen M.A.
College for Women Miss Nettie Soutar, M.A.

5 Professors and 1 Assist. Professor of the 3 undergraduate Colleges are also on staff of the School of Religion. They are included in the undergraduate Colleges and not in the School of Religion.

FACULTY

	Professor		Assit. Prof.		Lecturer		Instructor		Assistant		Total	
	Men	Women	Men	Women	Men	Women	Men	Women	Men	Women	Men	Women
Graduate Division / Research School	No Separate Staff											
School of Religion	3	-	2	-	-	1	-	2	-	-	5	1
College of Arts & Letters	22	1	7	3	10	7	3	1	6	3	48	16
College of Natural Sciences	11	3	3	-	2	2	8	-	-	-	24	6
College of Public Affairs	6	-	-	-	6	1	4	3	-	-	16	1
Total	42	4	12	3	18	11	15	3	6	3	93	24
University Total	42	4	12	3	18	11	15	3	6	3	93	24

0113

Item 3 Students

Insert in blank spaces under items 3 and 4 any other courses, e. g. Theological (B. D.), etc. and use blank sheet if more columns are needed

STUDENT	Arts & Let.			Nat.Sc.			Pub.Aff.			Sch.of Rel.			Short C.			Sp.& Aud.			Ta
	M.	W.	T.	M.	W.	T.	M.	W.	T.	M.	W.	T.	M.	W.	T.	M.	W.	T.	
Freshman, 1st Yr.	44	41	85	82	40	122	28	4	32	5	1	6	10	13	23	7	4	11	2
Sophomore, 2nd Yr.	37	25	62	51	25	76	27	5	32	1	0	1							1
Junior, erd Year	29	17	46	27	8	35	38	6	44	2	1	3							1
Senior, 4th year	25	21	46	22	16	38	30	6	36										1
Total	135	104	239	182	89	271	123	21	144	8	2	10	10	13	23	7	4	11	6
Unclassified																			
Graduate																			1
GRAND TOTAL																			8

	B.A.	Ph.B.	aB.S.	B.D.									
Men	52		31	2									
Women	28		26	-									
Total since last report	80		57	2									

	Higher Degrees								
	On Examination								
	M.A.	Ph.D.	M.S.						Total
Men	14	-	17						31
Women	1	-	3						4
Total since last report	15		20						35

a If B.S. is conferred in more than one course, give number of students receiving degrees in each course.

Item 5 Graduated this year without degrees:

~~Liberal arts~~ Chinese, men....., women.....; ~~applied science~~ Leather, men....., women.....; ~~architecture~~, men....., women.....; ~~graduate~~ Religion, men....8....., women....7....; ~~education~~ Kindergarten, men....., women....1....; law, men....., women.....; medicine, men.....; women.....; veterinary, men....., women.....

Item 6 Library

Number of volumes in library 269,152 vols. (up to April 30, 1934); pamphlets..... Is your library free to the public for reference? No

for lending? Yes (by inter-library loan arrangement) Number of volumes issued for home use 32,939 (up to the end of May 1934)

[This should state entire circulation for one year. One book lent 10 times counts 10 not 1.]

0114

umn . needed. If course does not lead to a degree, indicate by crossing out degree. Under "Unclassified" report all students not taking a regular course. Do

Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	To

Y

& Aud. Total
W. T.

4	11	279
		171
		128
		120
4	11	698
		10
		107
		815

Completion of Courses in Residence

																	Total

tal
31
4
35

	Higher Degrees								
	"In Course" Without Examination								
	M.A.	Ph.D.	M.S.						Total
Men									
Women									
Total since last report									

Item 7 Recipients of honorary degrees conferred without examination

Name	Degree	Residence

;
,
yr.
book lent

0115

regular course. Do not include summer school or university extension students in the following classifications.

otal	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Total Men	Total Women	Total Total

Duplicates .....

University total.....

a Item 8 Summary of property owned by institution

Grounds	MS.	$ 240,514	14
Buildings		2,173,886	13
Furniture		28,502	44
Apparatus		38,430	92
Library		81,149	09
Museum			
Other property		83,476	72
(Item A) Total property used		$ 2,645,959	44
b Total investments at beginning of year		$ 1,637,013	77
Amount added to investments during year as follows:			
1 From gifts and bequests		72,864	16
2 From income of former investments			
3 From other sources			
Total		$ 1,709,877	93
Depreciation or losses in investments		6,664	66
(Item B) Net investments at end of year		$ 1,703,213	27

Item 8 Property (*concluded*)

Item A	MS.	$ 2,645,959	44
Item B		1,703,213	27
Total property		$ 4,349,172	71
c Debts at end of year			
Net property owned		$ 4,349,172	71

a Item 9 Receipts during year

Balance from 193	$	
Tuition fees	60,629	00
Room rent	20,192	14
Board		
Other receipts from students	33,920	52
Income from investments	474,557	45
Amount from maturing investments		
Gifts and bequests	118,460	73
All other sources including temporary loans	12,537	33
Total	$ 720,297	17

a Do not include in this statement any figures for summer school or any figures included in report for academic department.

b Including real estate not used by institution, securities and cash on hand belonging to these investments. If this amount does not equal the investments reported at the end of last year, give reasons for difference in the amount reported here.

c Debts must include mortgages, treasurer's notes payable, unpaid instructors' salaries, and all valid claims against the institution, including any balance due the treasurer for money advanced.

0116

aItem 10 Payments

	SALARIES	OTHER OBJECTS (A)	TOTAL
	$	$	$
EXPENSES OF GENERAL CONTROL (including Controller's & Treas. office, women's college Dean's office)			
1 Salaries of president, clerks and office assistants	380796.2	69504	387746.6
2 Other expenses of administration		151723.9	151723.9
EXPENSES OF INSTRUCTION (including Director's office)			
3 Salaries for instruction	3525005.6		3525005.6
4 Prizes and scholarships		3140.00	3140.00
5 Supplies used in instruction		81713.45	81713.45
6 Other expenses of instruction furlough	78671.7	63493.4	142165.1
EXPENSES OF OPERATION OF COLLEGE PLANT			
7 Wages of janitor and other employes	45750.0	94945.0	140695.0
8 Fuel			
9 Water, light and power		77880.00	77880.00
10 Janitors' supplies			
11 Other expenses of operation of plant			
EXPENSES OF MAINTENANCE OF COLLEGE PLANT			
12 Repair of buildings and upkeep of grounds		239639.1	239639.1
13 Repair and replacement of equipment		36755.9	36755.9
14 Other expenses of maintenance of college plant			
EXPENSES OF AUXILIARY AGENCIES AND SUNDRY ACTIVITIES			
15 Libraries	23762.40		23762.40
16 Repair and replacement of books		12220.93	12220.93
17 New books (capital outlay)		36130.7	36130.7
18 Expenses of boarding pupils			
19 Expenses of boarding and caring for teachers		27429.8	27429.8
20 Recreation including Physical Education Student wages	11878.37		11878.37
21 Other auxiliary agencies and sundry activities including Hospital, Self-help etc	21153.06	39439.0	250969.0
EXPENSES OF FIXED CHARGES			
22 Pensions			
23 Rent			
24 Insurance		20964.8	20964.8
25 Taxes Exchange account			
26 Contributions and contingencies	47165.3		47165.3
EXPENSES OF DEBT SERVICE			
27 Redemption of bonds or mortgages			
28 Redemption of short term loans			
29 Payment of interest on bonds or mortgages			
30 Payment of interest on short term loans			
31 Refunds (tuition and board or room rent)			
			711234.23

a Do not include in this statement any figures for summer school or any figures included in report for academic department.

0117

Item 10 Payments (*concluded*)

	SALARIES	OTHER OBJECTS	TOTAL
EXPENSES OF CAPITAL OUTLAY	$	$	$
32 Land	nil	nil	
33 New buildings	"	"	
34 Alterations of old buildings	"	"	
35 Equipment	"	"	
36 Other capital outlay			
Total payments for the year			7112343
Amount transferred to investment fund this year			906294
Balance at close of year			
a Total payments (including amount invested and balance)	$	$	$8029717

Item 11 Miscellaneous

Give number of years in each course: liberal arts....., applied science....., architecture.....,
graduate....., education....., law....., medicine....., veterinary....., ..., ..., ...

Give number of students taking summer course: men..... women.....

Give number on teaching force in summer school: men..... women.....

Give total receipts for the summer school of 193 , $..... Total expenditures, $.....

Give number of university extension students: men..... women.....

Affidavit of presiding officer

STATE OF NEW YORK }
COUNTY OF ..... } *ss.* .....

being duly sworn, deposes and says that he is the presiding officer of .....
for which the foregoing report is made. This said report has been prepared in accordance with the instructions of the New York State Education Department, that the statements therein he verily believes to be in all respects true and that an exact copy of this report has been filed with the permanent records of the institution.

J. Leighton Stewart

*b*President of Yenching University

Subscribed and sworn to
before me this.....day of.....193

.....
Notary Public

a This should equal the total receipts.
b Or corresponding officer.

0 0 0 - 0 7 0 4

0 1 1 8

OFFICERS OF THE TRUSTEES

GEORGE G. BARBER, *President*
FRANKLIN H. WARNER, *Vice President*
MRS. O. R. WILLIAMSON, *Vice President*
E. M. McBRIER, *Treasurer*
B. A. GARSIDE, *Secretary and Assistant Treasurer*
C. A. EVANS, *Assistant Secretary and Assistant Treasurer*

燕京大學
YENCHING UNIVERSITY
PEIPING, CHINA

American Office
150 Fifth Avenue
New York

OFFICERS OF THE UNIVERSITY

WU LEI-CHUAN
Chancellor
J. LEIGHTON STUART
President
N. GIST GEE
Vice-President

AFFIDAVIT OF SECRETARY OF BOARD OF TRUSTEES

STATE OF NEW YORK)
) SS
COUNTY OF NEW YORK)

B. A. Garside, being duly sworn, deposes and says that he is the Secretary of the Board of Trustees of Yenching University, for which the attached report is made, that this said report has been signed by the presiding officer of the institution, Dr. J. Leighton Stuart, that the report has been prepared in accordance with the instructions of the New York State Education Department, that the statements therein he verily believes to be in all respects true, and that an exact copy of this report has been filed with the permanent records of the institution.

B. A. Garside
Secretary of Board of Trustees
Yenching University

Subscribed and sworn to before me this 9th day of August, 1934.

Elizabeth M. Cloud.

NOTARY PUBLIC, NEW YORK COUNTY
New York Co. Clerk's No. 103, Reg. No. 3-C-187
Certificate filed in New York County
Commission Expires March 30th, 1935

0119

Sent to Albany 8/13/35

Universities

ANNUAL REPORT OF THE TRUSTEES OF

Yenching University

YENCHING

for year ending June 30, 1935

To the New York State Education Department

Sent by Dr. Stuart with letter 7/15/35

This annual report is required by law to be transmitted to the Department on or before July 1st

Read instructions carefully before filling this blank

1 Use perfectly legible figures, not words, for all dates, amounts, numbers etc.
2 When the report makes two items of something which your records combine, e. g. expenditures on grounds and buildings, *estimate as nearly as possible* the division between the two for if you merely bracket the items and give the total, it distorts both columns in the summary for the whole State.
3 When questions do not apply or can not be answered definitely, do not leave a blank, but make clear by the following marks that answers are intentionally, not accidentally omitted:
Line drawn through heading means "does not exist in this institution."
O in place of answer means "none this year."
? in place of answer means "fact unknown."
? preceding answer means "probably" or "approximately"; e. g. ? 324 means "to the best of our knowledge and belief about 324."
4 Change any term used so that report shall accord exactly with facts; e. g. write "chairman" instead of "president."

Item 1

Days of regular classroom instruction, including half-day sessions but excluding summer session: liberal arts 216, architecture....., education 216, medicine....., applied science....., graduate 216, law....., veterinary....., pharmacy.....

Item 2 Faculty and employes

Names of officers June 30, 193

Acting Chancellor: C. W. Luh, Ph.D.
President J. Leighton Stuart, D.D., Litt.D.
~~Registrar~~ Acting Director of Studies: R.C. Sailer, Ph.D.
~~Secretary~~ Chairman, Committee for Graduate Division: C. W. Luh, Ph.D.
Deans — ~~Graduate~~ School of Religion: ~~Acting~~ Chao Tze-ch'en, Litt.D.
~~Undergraduate~~ College of Arts & Letters: ~~Acting~~ L.T. Hwang, Ph.D.
~~Graduate~~ " " Natural Sciences: ~~Acting~~ Stanley D. Wilson, Ph.D.
~~Undergraduate~~ " " Public Affairs: ~~Acting~~ Gideon Ch'en, B.A.
" for Women (Acting Dean): Miss M. B. Speer, M.A.

[a]Faculty

Course	Professor Men	Professor Women	Assist. Prof. Men	Assist. Prof. Women	Lecturer Men	Lecturer Women	Instructor Men	Instructor Women	Assistant Men	Assistant Women	Total Men	Total Women
Graduate Division												
Research School												
School of Religion	4		1		2	1					7	1
College of Arts & Letters	18	1	3	2	19	8	1	1			41	12
College of Natural Sciences	11	3	1		1	3	5	1	12	4	30	11
College of Public Affairs	6		2		16	3	3		1	1	28	4
Total	39	4	7	2	38	15	9	2	13	5	106	28
University Total												(134)

[a] Omit members of the faculty engaged *exclusively* in university extension or summer school work.
[b] How many professors or instructors are paid a salary and give their full time to medical work?..... Specify subjects taught by each.
[c] Insert in blank spaces any other courses, e. g. theological etc.

B312-My32-500(10183)*

0 120

STUDENT

	Arts & Let.			Nat.Sc.			Publ.Aff.			Sch.of Rel.			Short C.			Spe.& Add.			Tot
	M.	W.	T.	M.	W.	T.	M.	W.	T.	M.	W.	T.	M.	W.	T.	M.	W.	T.	M. W
hman, 1st Yr.	42	28	70	71	30	101	27	14	41										212
more, 2nd Yr.	21	23	44	53	32	85	41	19	60										189
or, 3rd Year	32	16	48	49	20	69	39	10	49										166
or, 4th Year	29	10	39	16	4	20	44	12	56										115
otal	124	77	201	189	86	275	151	55	206	9	1	10	8	3	11				21
assified		1	1		1	1													2
liary	2	3	5	1	1	2													7
date	26	15	41	19	4	23	22	2	24										88
D TOTAL	152	96	248	209	98	301	173	57	230	9	1	10	8	3	11				800

tem 4 Degrees conferred

	B.D.												First Degrees on	Completion of Co	
	B.A.	Ph.B.	*a*B.S.												
Men	63		18												
Women	22	1	9												
Total since last report	85	1	27												

	Higher Degrees								
	On Examination								
	M.A.	Ph.D.	M.S.						Total
Men	20		9						29
Women	3		-						3
Total since last report	23		9						32

a If B.S. is conferred in more than one course, give number of students receiving degrees in each course.

Men.....
Women.....
Total since l

Item 7 Recipie

tem 5 Graduated this year without degrees:

~~[illegible]~~ Religious & Social work Certificate Men 7 Women 3 Total 10

tem 6 Library

Number of volumes in library 285,083 ; pamphlets..... Is your library free to the public for reference? No

for lending? yes, ... Number of volumes issued for home use 26,849 [This should state entire circulation for one year. One book lent 10 times counts 10 not 1.]
by inter-library loan arrangement.

0121

es not lead to a degree, indicate by crossing out degree. Under "Unclassified" report all students not taking a regular course. Do

Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	To

Completion of Courses in Residence

																	Total

	Higher Degrees								
	"In Course" Without Examination								
	M.A.	Ph.D.	M.S.						Total
Men									
Women									
Total since last report									

Item 7 **Recipients of honorary degrees** conferred without examination

Name	Degree	Residence

0 122

not include summer school or university extension students in the following classifications.

tal	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Total Men	Total Women	Total Total

*a*Item 10 Payments

	SALARIES	OTHER OBJECTS	TOTAL
	L$		
EXPENSES OF GENERAL CONTROL	$	$	$
1 Salaries of president, clerks and office assistants	43,542 65	820 70	44,363 35
2 Other expenses of administration		11,868 74	11,868 74
EXPENSES OF INSTRUCTION			
3 Salaries for instruction	306,873 57		306,873 57
4 Prizes and scholarships		2,960 00	2,960 00
5 Supplies used in instruction		52,885 37	52,885 37
6 Other expenses of instruction	3,704 72	21,671 88	25,376 60
EXPENSES OF OPERATION OF COLLEGE PLANT			
7 Wages of janitor and other employes	18,767 90		18,767 90
8 Fuel			
9 Water, light and power		56,961 93	56,961 93
10 Janitors' supplies			
11 Other expenses of operation of plant			
EXPENSES OF MAINTENANCE OF COLLEGE PLANT			
12 Repair of buildings and upkeep of grounds		23,494 12	23,494 12
13 Repair and replacement of equipment		1,332 68	1,332 68
14 Other expenses of maintenance of college plant		969 83	969 83
EXPENSES OF AUXILIARY AGENCIES AND SUNDRY ACTIVITIES			
15 Libraries	24,461 00		24,461 00
16 Repair and replacement of books		9,937 02	9,937 02
17 New books (capital outlay)		11,595 48	11,595 48
18 Expenses of boarding pupils			
19 Expenses of boarding and caring for teachers		595 00	595 00
20 Recreation	10,659 00	9,569 80	20,228 80
21 Other auxiliary agencies and sundry activities	17,349 54	3,926 78	21,276 32
EXPENSES OF FIXED CHARGES			
22 Pensions			
23 Rent			
24 Insurance		2,109 27	2,109 27
25 Taxes		11,646 57	11,646 57
26 Contributions and contingencies			
EXPENSES OF DEBT SERVICE			
27 Redemption of bonds or mortgages			
28 Redemption of short term loans			
29 Payment of interest on bonds or mortgages			
30 Payment of interest on short term loans			
31 Refunds (tuition and board or room rent)			
Total	I$ 425,358 38	222,345 17	647,703 55

a Do not include in this statement any figures for summer school or any figures included in report for academic department.

0124

Item 10 Payments (*concluded*)

	SALARIES	OTHER OBJECTS	TOTAL
EXPENSES OF CAPITAL OUTLAY	$	$	$
32 Land			
33 New buildings			
34 Alterations of old buildings			
35 Equipment			
36 Other capital outlay			
Total payments for the year			
Amount transferred to investment fund this year			
Balance at close of year			
a Total payments (including amount invested and balance)	$	$	$

Item 11 Miscellaneous

Give number of years in each course: liberal arts....., applied science....., architecture.....,
graduate....., education....., law....., medicine....., veterinary....., ..., ..., ...

Give number of students taking summer course: men..... women.....

Give number on teaching force in summer school: men..... women.....

Give total receipts for the summer school of 193 , $..... Total expenditures, $.....

Give number of university extension students: men..... women.....

Affidavit of presiding officer

STATE OF NEW YORK }
COUNTY OF ..... } *ss.* .....

being duly sworn, deposes and says that he is the presiding officer of.....
for which the foregoing report is made. This said report has been prepared in accordance with the instructions of the New York State Education Department, that the statements therein he verily believes to be in all respects true and that an exact copy of this report has been filed with the permanent records of the institution.

J. Leighton Stewart

*b*President of Yenching University

Subscribed and sworn to

before me this.....day of.....193

.....

Notary Public

a This should equal the total receipts.
b Or corresponding officer.

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0 125

ANNUAL FINANCIAL REPORT OF THE TRUSTEES OF

YENCHING UNIVERSITY, Peiping, China

FOR THE YEAR ENDING JUNE 30, 1936

To the New York State Education Department

This annual report is required by law to be transmitted to the Department on or before July 1, 1936.

Explanations Applicable to the Financial Report

This financial report follows the form recommended by the National Committee on Standard Reports for Institutions of Higher Education. Table 1 represents a report drawn from the credit side of the balance sheet and is designed to show the nature and amount of the several classes of funds utilized by the institution. Table 2 shows the changes in the several classes of funds during the fiscal year. It is important that the balance of each class of funds shown in table 2 should agree with the amount of that class as reported in table 1. Table 3 shows the current income of the fiscal year and table 4 shows the current expenditures of the fiscal year.

Should any interpretation of tables 1 or 2 be required, reference may be made to pages 49 to 63 of Financial Reports of Colleges and Universities, published by the National Committee on Standard Reports, a copy of which has already been sent to your institution by the committee. For your guidance in preparing these tables and in preparing tables 3 and 4 the explanations of items are given on the last page of this report.

B521-Ap36-400(14250)*

0 126

TABLE 1 — STATEMENT OF INSTITUTIONAL FUNDS AND LIABILITIES

	FUNDS[a]	LIABILITIES[b]	TOTAL
Current funds (item 1)			
a General	$ 39,415.19	$	$ 39,415.19
b Restricted	18,146.59	53,381.44	35,234.85
Endowment funds (item 2)	2,066,802.77	-	2,066,802.77
Funds functioning as endowment (item 3)	-	-	-
Annuity funds (item 4)	84,172.09	-	84,172.09
Loan funds (loanable principal) (item 5)	5,574.94	-	5,574.94
Plant funds			
a Funds invested in plant (item 6*a*)	2,062,989.24		2,062,989.24
b Plant funds unexpended (item 6*b*)	105,297.22		105,297.22
Agency funds			
Undesignated funds			
TOTAL INSTITUTIONAL FUNDS AND LIABILITIES	$4,782,398.04	$ 53,381.44	$4,782,398.04

a Funds owned by the institution and utilized in its activities.
b Funds borrowed by the institution and utilized in its activities.

*Deficit

TABLE 2 — SCHEDULES SHOWING THE CHANGES DURING THE YEAR IN THE SEVERAL CLASSES OF FUNDS

Item 1 Statement of Current Funds, Showing a Summary of Current Income, Expenditures and Surplus

			TOTAL
Balance, beginning of year			
General (unrestricted) funds		$ 46,250.80	
Restricted funds (net deficit)		18,462.67	$ 27,788.13
Current income (See table 3)			
Educational and general	$ 293,579.90		
Auxiliary enterprises and activities	-		
Other noneducational income	1,229.32	294,807.22	
Current expenditures (See table 4)			
Educational and general	303,213.10		
Auxiliary enterprises and activities	-		
Other noneducational expenditures	15,203.31	318,416.41	
Excess or deficiency of income for year			23,607.19
Other additions and deductions (net)			-
Balance at end of year			4,180.94
Consisting of [20]			
General (unrestricted) funds		39,415.79	
Restricted funds (net deficit)		35,234.85	

Items 2, 3, 4 and 5. Statement of Nonexpendable Funds[1]

	ITEM 2 ENDOWMENT FUNDS	ITEM 3 FUNDS TEMPORARILY FUNCTIONING AS ENDOWMENT	ITEM 4 ANNUITY FUNDS	ITEM 5 LOAN FUNDS
Balance (invested and uninvested) in funds at beginning of year	$ 2,040,789.51	$	$ 83,331.42	$ 5,574.94
Additions during year: Receipts from:				
Public appropriations				-
Private gifts and grants	25,233.26			-
Earnings and profit on investment credited to principal account	780.00		840.67	-
Transfers from current funds to nonexpendable funds				
TOTAL	2,066,802.77	$	$ 84,172.09	$ 5,574.94
Deductions during year (*specify*)				
Balance at end of year[20]	2,066,802.77	$	$ 84,172.09	$ 5,574.94

0 127

TABLE 2 — *Continued*

Item 6a Statement of Funds Invested in Plant[2]

		TOTAL
Value of plant at beginning of year	2,056,919.85	
Additions during year	6,069.39	
TOTAL	2,062,989.24	
Deductions during year	-	
Value of plant at end of year (Details given below)		$2,062,989.24
Less: Endowment funds invested in plant	-	
Loans outstanding against plant	-	-
Net invested in plant at end of year[20]		$2,069,989.24
VALUE OF PHYSICAL PLANT OWNED BY INSTITUTION: (detail of item above)		
Value of grounds		$ 206,360.63
Value of all buildings		1,707,894.82
Value of all equipment, including libraries		148,733.79
Value of all dormitories, included above		438,773.38

Item 6b Statement of Unexpended Plant Funds[3]

Receipts for Capital Outlay — Plant Extension		TOTAL
Balance in designated plant funds at beginning of year		$ 102,604.46
Receipts during year:		
Public appropriations and tax levies:		
Federal	$	
State		
County		
City and district		
Private gifts, grants, and benefactions		1,057.00
Other sources (earnings and profits on investments)		1,677.76
Transfers or expenditures from current funds (not loans):		
From educational and general funds	6,027.39	
From auxiliary enterprises and activities funds		6,027.39
Other receipts for plant extensions (describe):		
Loans for plant extension		
TOTAL RECEIPTS AND BALANCES (including transfers or expenditures from other funds)		$ 111,366.61

Expenditures for Capital Outlay — Plant Extension[3] (If possible, include all capital expenditures below under expenditures from plant funds, although they have been included under table 4. Otherwise separately report the amounts spent from educational and general funds and from auxiliary enterprises funds during the year for capital outlays, plant extension and new equipment)		TOTAL
From plant funds or all funds for:		
Land	$	
New buildings	5,493.35	
Additions to existing buildings	42.00	
Improvements other than buildings	-	
New equipment .....(In addition to purchases from current funds)	534.04	
From educational and general funds (if not included above)	-	
From auxiliary enterprises and activities funds (if not included above)	-	$ 6,069.39
Loans paid from plant funds		-
Balance in Designated Plant Funds at close of year[20]		$ 105,297.22

Item 7 Agency Funds, and

Item 8 Undesignated Funds may be reported if held by the institution on forms similar to that used in reporting Items 2, 3, 4 and 5.

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TABLE 3—CURRENT INCOME[4]

Income for Educational and General Purposes		TOTAL
Student fees[6] (for matriculation, laboratory, library etc., but NOT including fees for auxiliary enterprises and activities, such as athletics, infirmary etc., given in items (21 to 28)		
1 Resident departments	$ 39,849.54	$ 39,849.54
2 Extension and/or correspondence departments		
Endowment[7] (interest, including income from 1862, and other public and private endowments, but not including additions to principal of endowment funds):		
3 From federal endowment (1862 and other land grants)	-	
4 From other endowment for general purposes	41,290.42	
5 From other endowment for restricted purposes	31,626.17	72,916.59
Receipts from other public sources for current expenses:[8]		
6 Federal appropriations (Morrill Grant)		
7 State appropriations and tax levies		
8 County appropriations and tax levies		
9 City or district appropriations or tax levies		
Gifts and grants from private sources (including foundations, for current expenses):		
10 Permanent (recurring) grants from churches and boards	53,370.66	
11 Other grants (not automatically recurring) from churches and boards	43,895.48	
12 Estimated salary equivalent of nonsalaried personal service rendered	28,800.00	
13 Other gifts	14,606.56	140,672.70
Sales and services of educational departments (gross income):[9]		
14 Agriculture	-	
15 Dental school	-	
16 Others (*itemize*)	-	
Receipts from other sources for educational and general purposes:[10]		
17 Interest on current funds	16,250.57	
18 Net income from rented property (excluding residence halls)	-	
19 Other sources	23,890.50	40,141.07
20 TOTAL EDUCATIONAL AND GENERAL RECEIPTS (Transfer total to table 2.)	$ 293,579.90	$ 293,579.90

Income for Auxiliary Enterprises and Activities[11] (Gross figures unless otherwise indicated, including receipts from student fees for these purposes. Give figures even though not handled through college office.)	TOTAL
21 **Residence halls**	$
22 **Dining halls**	
23 **Student hospital** or infirmary	
24 **College bookstore**	
25 **Athletics** (if handled separately from physical education budget) excluding shares of visiting teams	
26 **Student unions**	
27 **Other activities**	
28 TOTAL (Transfer total to table 2.)	$

Income to be Used for Noneducational Purposes[12] (excepting auxiliary enterprises and activities and capital outlays)		TOTAL
Income from investments (interest):		
29 For annuities to beneficiaries (usually from funds subject to annuity)	$ -	
30 For fellowships, scholarships, and other student aid (not loans) when NO service is required in return	443.30	$ 443.30
31 **From gifts** to be used for scholarships, student aid etc. (not loans) when NO service is required in return		-
32 **Other receipts** for noneducational purposes		786.02
33 TOTAL (Transfer total to table 2.)		$ 1,229.32
34 TOTAL CURRENT INCOME		$ 294,809.22

0 129

TABLE 4 — EXPENDITURES FOR CURRENT PURPOSES[4]

	Expenditures for Educational and General Purposes (including equipment purchased from general current funds)		TOTAL
	General administration and expense:[13]		
35	General administrative offices	$ 48,505.26	
36	General expense	7,602.50	$ 56,107.76
	Resident instruction and departmental research:[14]		
37	Colleges, schools and departments (including nonbudgeted research)	150,563.07	
38	Organized activities relating to instructional departments, such as medical school hospitals, dental or legal clinics, creameries, museums etc.	-	150,563.07
	Organized research, separately budgeted:[15]		
39	Agricultural experiment station	-	
40	Bureau of educational research	-	
41	Engineering experiment station	-	
42	Others Graduate Study and Research in Christ Stud.	42,267.84	42,267.84
	Extension (all extension services and correspondence courses):[16]		
43	Agricultural	-	
44	Engineering	-	
45	General university extension and correspondence courses	-	
46	Others	-	
47	**Libraries** (including salaries, other operating expenses and purchase of books and binding)[17]	16,474.64	16,474.64
	Operation and maintenance of physical plant, and other general services:[18]		
48	Physical plant	37,307.25	
49	Other general services	492.54	37,799.79
50	TOTAL FOR EDUCATIONAL AND GENERAL PURPOSES (Transfer total to table 2.)	$ 303,213.10	$ 303,213.10
	Amount included above expended for:		
51	Administrative and professional salaries	$	
52	Other personal services (clerical, operation, and maintenance)	$	
53	For capital outlays (new equipment)	$	

	Expenditures for Auxiliary Enterprises and Activities[11] (Gross figures unless otherwise indicated, including all expenditures for salaries, other operating expenses and capital outlays from current funds. Give figures even though not handled through college office.		TOTAL
54	**Residence halls**		$
55	**Dining halls**		
56	**Student hospital or infirmary**		
57	**College bookstore**		
58	**Athletics** (if handled separately from physical education budget) excluding shares of visiting teams		
59	**Student unions**		
60	**Other activities**		
61	TOTAL (Transfer total to table 2.)		$
	Amount included above expended for:		
62	Salaries and wages for personal services	$	
63	Capital outlay (new equipment)	$	

	Expenditures for Noneducational Purposes[19] (except auxiliary enterprises and capital outlays)	TOTAL
64	**Annuities**	$ -
65	**Interest on loans**	-
66	**Financial campaigns**	14,852.41
67	**Fellowships,** scholarships, and other student aid NOT involving services to institution or repayment	350.90 $ 350.90
68	TOTAL (Transfer total to table 2.)	$ 15,203.31
69	TOTAL EXPENDITURES FOR CURRENT PURPOSES	$ 318,416.41

0 130

Table 2

[1] **Statement of nonexpendable funds** (items 2, 3, 4, 5). This statement shows the changes of the principal in all funds used for the purpose of producing income. It begins with the balance at the beginning of the year of endowment funds and other funds used to produce income, additions and deductions during the year, and balance at the end of the year. Additions include any sums arising from gifts and grants from private sources, earnings and profits on investments to be added to principal, public appropriations and tax levies. They should not include receipts from the sale of investments, except the portion of such receipts which represents profit and which is to be added to the principal of the funds, or held as a reserve for gains and losses. Earnings on investments should not be included unless such earnings are to be added to the principal. Deductions may include losses on investments.

Note that provision is made for separate data for four types of nonexpendable funds: (2) Ordinary endowment either general or restricted from which the interest only can be used, (3) funds temporarily functioning as endowment, (4) funds held by the college which are subject to an annuity payment, and (5) funds from which either the interest, principal, or both can be loaned to be paid back with or without interest at some future date.

[2] **Plant values** (table 2 item 6*a*). This schedule includes a statement showing the change in value of plant and its gross and net value at the end of the year as well as the value of grounds, buildings, and equipment separately when available. Plant item should be carried in the accounts at cost until disposed of. If any other basis of valuation is used, that should be noted in this report.

[3] **Statement of unexpended plant funds** (table 2, item 6*b*). It is intended that this section shall include income to cover all expenditures for plant extension whether made from designated plant funds, educational and general funds, auxiliary enterprises and activities funds, or loans. If expenditures for capital outlays or equipment are made **directly** from other than plant funds, they will be included in the expenditures for those funds and included again here in plant funds for the purpose of bringing all plant income and expenditures together.

The statements have therefore been set up in such a way as to show the capital expenditures in each fund as the amount which should be included in both the receipts and expenditures side of the plant extension statement.

Include in this section, if possible, expenditures for all capital outlays whether made from designated plant funds or from other funds.

Table 3

[4] **Basis of reporting receipts and expenditures.** Where the accounts are kept on a cash basis as to income, meaning that an item is considered income when it is received in cash or made available to the institution in a public treasury, income should be reported on that basis. Under those conditions, cash receipts which do not increase expendable fund balances should be omitted from the statement of income. Examples of such items are money borrowed and sale of investments. Receipts representing additions to loan funds, endowment funds and funds for physical plant extension should appear in the statements of those funds and not as current income.

Where the accounts are kept on an accrual basis as to income, meaning that an item is set up as income when it becomes due or when a bill is rendered for it, the income may be reported on that basis. Under such circumstances, income should be conservatively reported and an allowance should be made for maximum losses through inability to collect.

Expenditures should be accounted for and reported on such a basis as to take into the accounts all approved bills for material received and service rendered during the period covered. If any such bills remain unpaid at the date of the report, they should in any event be entered as expenses and set up as accounts payable in the balance sheet. Payment of loans, purchase of investments, purchase of materials for general storerooms charged to inventory accounts of those storerooms, and labor and material charged to work in process accounts should not be included as expenditures.

[5] **Statement of current receipts.** In this statement should be included all income of the fiscal period of both restricted and general funds. If accounts are kept on the accrual basis, current income may be reported on that basis; otherwise income should be reported on a cash basis.

[6] **Student fees** (lines 1 and 2). Under this caption is to be entered the amount received in cash from all general and specific fees assessed against students after deducting refunds. Charges for room and board in residence and dining halls should not be included here. Amounts collected to support specific activities and paid over to those activities should be deducted from total collections before income from student fees is entered in the report. Where scholarships are granted out of current revenues, student fees and room and board revenue should **include income at the customary rates** for the services donated to scholarship students and a similar amount should be set up as an expenditure under "expenditures for other noneducational purposes" for fellowships, scholarships etc. Scholarships which consist of remission of fees or tuition may be treated as deductions from fee income as the student in this case is not charged the full fee.

[7] **Endowments** (lines 3 to 5). This heading includes receipts from earnings of all endowment funds, income from which can be used for educational or general purposes, except amounts which are proper accretions to the principal of those funds.

[8] **Public appropriations and tax levies** (lines 6 to 9). There should be included hereunder all amounts received from or made available by governmental sources out of governmental, and not institutional, revenues, which are expendable for current purposes and which are not specifically appropriated for physical plant extensions or additions to permanent funds.

[9] **Sales and services of educational departments** (lines 14 to 16). Here will be included gross income of all enterprises operated in connection with educational divisions of the institution and as a necessary part of the work of these divisions, such as the medical school hospital, dental clinic, dairy creamery and home economics cafeteria.

[10] **Other sources** (lines 17 to 19). All items of educational and general income not covered under the preceding headings should be included under "other sources." The important items should be listed separately.

[11] **Statement of auxiliary enterprises and activities** (lines 21 to 28). Under this heading are included those enterprises which are not directly related to the educational activities of the institution but exist solely for the purpose of serving the student body or faculty. These enterprises include residence halls, dining halls, infirmary (unless handled as a part of health service), bookstore and laundry (when primarily for service of students and faculty) and their income is principally in the form of cash. They render service to students and perhaps others and are distinct from activities operated by institutional departments. These enterprises are ordinarily self-supporting. Their gross income should be stated after deducting refunds of payments returned. This income should not be included with educational income, however, unless the net income is used to support the educational budget. In that case, the net income may be transferred to the educational and general fund receipts. The same comment applies to expenditures for these activities (lines 54 to 63).

Recreational activities, such as athletics and union, are also included under this heading. If these activities are not handled through the university treasury they should nevertheless be included.

Income and expenditures of intercollegiate athletics should be separately stated, the only exception being the condition in which all expense is an integral part of the Department of Physical Education. There should be deducted from gross receipts the share of other schools in the respective games.

Under expenditures include share of operation and maintenance of physical plant or other general expense when so distributed.

[12] **Income to be used for noneducational purposes** (lines 29 to 33). Under this heading include income which is to be applied directly toward noneducational expenses other than auxiliary enterprises and activities such as:

(*a*) Annuities to beneficiaries of annuity gift funds.

(*b*) Fellowships, scholarships, and other student aid (not loans) when no service is required. A scholarship, or similar payment, to a student or fellow is **not** an "**educational expenditure for scholarships etc.**" It is either (1) a loan if it has to be paid back and therefore is not an expenditure at all, or (2) a payment for whatever type of service the recipient has to render and not a payment **for scholarships**, or (3) a noneducational expenditure for a scholarship if the recipient does not have to repay it or render any service. It is a gift of the college to the student. The student may use it to pay his tuition, in which case the educational expenditure is made from money received from student fees for tuition. Therefore any income to be used for scholarships of type (3) is income for noneducational purposes.

[13] **General administration and expense** (lines 35 and 36). Under this heading should be included all expense of the general executive and administrative offices of the institution, also all expenses which are of a general character and which do not relate to any specific division of the institution, not including, however, the expenditures of the general library or the operation and maintenance of the physical plant.

[14] **Resident instruction and departmental research** (lines 37 and 38). Under this heading should be included all expenditures on account of instructional departments of the institution, including salaries, office expense and equipment, laboratory expense and equipment, and other expenses. There should be included salaries of college deans, faculty, clerks and technicians. Amounts reported under this heading will include any expenditures for research which are not separately budgeted and accounted for. Expenditures for separately organized research will appear under lines 39 to 42.

[15] **Organized research** (lines 39 to 42). Include here as separate units such organizations for research purposes as research bureaus, research institutes, experiment stations and projects separately supported.

[16] **Extension** (lines 43 to 46). This section will include all divisions which do extension work, such as the following: Credit courses; lectures, demonstrations, short courses (noncredit); radio; correspondence work.

[17] **Libraries** (line 47). Under this heading should be included the total expenditures of the institution for library purposes, including both the general library and all departmental libraries. **These should be included:** Salaries, other operating expenses, purchase of books and binding. Law libraries should be included here if possible.

[18] **Operation and maintenance of physical plant and general services** (lines 48 to 49). Under this heading should be included all expenditures for the operation and maintenance of the physical plant of the entire institution, and miscellaneous general services of an operating character not elsewhere charged. Gross figures should be shown in each case **less amounts charged to service enterprises** or other items.

[19] **Noneducational expenses** (lines 64 to 67). Under this heading include expenditures from current funds on account of items which do not relate to the educational work of the institution, such as:

(*a*) **Annuities.** Here include amount paid to beneficiaries of annuity funds.

(*b*) **Interest on loans.** Here include sums paid for interest on current funds and for interest on capital loans not covered by income from property on which carried.

(*c*) **Financial campaign.** Here include the expense of campaign for the purpose of raising funds (expense of regular and continuous publicity should be included under "general expense").

(*d*) **Fellowships, scholarships, student aid and prizes.** Under this heading should be entered total expenditures from all funds on account of subsidies to students for fellowships, scholarships, or prizes, where service to the institution is not required, and repayment is not required. If teaching service is required, these items should be included under line 37. Prizes paid from departmental or general funds may be considered educational expense and included in line 37.

[20] The balance of each class of fund as reported in table 2 should agree with balance reported in table 1.

Affidavit of presiding officer

STATE OF NEW YORK }
COUNTY OF ..... } *ss.* .....

being duly sworn, deposes and says that he is the presiding officer of .....
for which the foregoing report is made. That said report has been prepared in accordance with the instructions of the New York State Education Department, that the statements therein he verily believes to be in all respects true and that an exact copy of this report has been filed with the permanent records of the institution.

.....

President of .....

Subscribed and sworn to
before me this.....day of.....1936

.....
Notary Public

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Universities

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ANNUAL STATISTICAL REPORT OF THE TRUSTEES OF

YENCHING UNIVERSITY Located at N. Y.

for year ending June 30, 1936

To the New York State Education Department

This annual report is required by law to be transmitted to the Department on or before July 1, 1935

Type of control (*check one*): State....; city or district....; county....; church.... If church, affiliated with what religious denomination? ....; private, independent of church....

Item 1

Days of regular classroom instruction including half-day sessions, excluding Saturdays and summer session: liberal arts....., architecture....., education....., medicine....., applied science....., graduate....., law....., veterinary....., pharmacy..... Number of Saturday sessions..... 18 weeks of class work for the whole University.

Item 2 Faculty and employes

Acting Chancellor: C.W. Luh, Ph.D. **Names of officers June 30, 1935**

President J. Leighton Stuart, D.D., Litt.D.

Registrar Ti Hsin-t'ing, B.B.

Deans — Chairman, Graduate School: C. W. Luh, Ph.D.
School of Religion: Chao Tze-ch'en, Litt.D.
College of Arts & Letters: L. T. Hwang, Ph. D.
College of Natural Sciences: Stanley D. Wilson, Ph.D.
College of Public Affairs: Cafo Young, Ph.D.
Acting Dean, College for Women: Miss M. B. Speer, M.A.

How many officers of instruction were employed full time: men 79 women 20 total 99

How many on part time: men 20 women 4 total 24

Those employed part time were the equivalent of how many full time: men 5 women 1 total 6

Number of officers employed in general administration (president, deans, registrars, financial officers, librarians and other officers, excluding clerks) men 7 women 3 total 10

aFaculty

Course	Professors		FACULTY Associate professors		Instructors and tutors		Lecturers		Other assts on teaching force		Total	
	Men	Women	Men	Women	Men	Women	Men	Women	Men	Women	Men	Women

	Professor		Assist. Prof.		Lecturer		Instructor		Assistant		Total	
	Men	Women	Men	Women	Men	Women	Men	Women	Men	Women	Men	Wo
Graduate Division	Faculty are included in the three undergraduate colleges											
Research School	"		"		"		"		"			
School of Religion	3		1				1				4	1
College of Arts & Letters	18	1	7	3	16	5	5	1	2	1	48	11
College of Natural Sciences	8	2	2	1	1	3	8	1	2	1	21	8
College of Public Affairs	7		3	1	14	2	2	1			26	4
Total	36	3	13	5	31	11	15	3	4	2	99	24
University Total											123	

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STUDENT

	Arts & Let.			Nat.Sc.			Pub.Aff.			Sch.ofReli.			Short C.			Spe.&Aud.			Total
Classes	M.	W.	T.	M.	W.	T.	M.	W.	T.	M.	W.	T.	M.	W.	T.	M.	W.	T.	
Freshman, 1st Yr.	65	35	100	90	34	124	62	21	83										307
Sophmore, 2nd Yr.	29	20	49	43	26	69	35	13	48										166
Junior, 3rd Yr.	21	20	41	40	23	63	33	12	45										149
Senior, 4th Yr.	34	19	53	22	12	34	39	10	49										136
Total	149	94	243	195	95	290	169	56	225	8	1	9	5	2	7				774
Unclassified	9	6	15	14	2	16	7	2	9										40
Auxiliary& Spec.	4	6	10	2		2		1	2										14
Graduate	20	5	25	15	2	17	13	2	15										57
GRAND TOTAL	182	111	293	226	99	325	189	61	251	8	1	9	5	2	7				885

Number of students preparing to teach: men.....women.....total.....

Item 4 Degrees conferred

	First Degrees on													
	B.A.	*a*B.S.												
Men.	63	18												
Women.	22	9												
Total since last report.	85	27												

	Higher Degrees								
	On Examination								
	M.A.	M.S.	Ph.D.						Total
Men.	20	9							
Women.	3								
Total since last report.	23	9							

a If B.S. is conferred in more than one course, give number of students receiving degrees in each course.

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eded. If course does not lead to a degree, indicate by crossing out degree. Under "Unclassified" report all students not taking a regular course. D

Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	T

Completion of Courses in Residence

																Total

Of the above how many received liberal arts college degrees with a major in:	First Degrees (Bachelor)		Master's Degrees		Doctor's Degrees	
	Men	Women	Men	Women	Men	Women
Agriculture						
Commerce and business						
Education	1	3	3	2		
Engineering						
Fine arts (NOT music)						
Home economics						
Industrial arts						
Journalism	14	1				
Library science						
Music	1					
Nursing		4				
Predentistry			x x x	x x x	x x x	x x x
Prelaw			x x x	x x x	x x x	x x x
Premedicine	5	2	x x x	x x x	x x x	x x x

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) not include summer school or university extension students in the following classifications; data for these should be reported under item 7.

otal	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Men	Women	Total	Total Men	Total Women	Total Total

Item 6 Library

Number of volumes in library 297380 ; pamphlets..... Is your library free to the public for reference? no for lending? yes, by inter-library loan arrangment Number of volumes issued for home use 23897

This should state entire circulation for the year. One book lent 10 times counts 10 not 1.

Item 7 Miscellaneous

Give number of years in each course: liberal arts....., applied science....., architecture....., graduate....., education....., law....., medicine....., veterinary....., ..., ..., ...

Number of days session in summer courses.....

	Number of teachers			Number of students		
	Men	Women	Total	Men	Women	Total
Summer courses						
Extension courses — correspondence						
Extension courses — class extension						
Secondary or academic						

Affidavit of presiding officer

STATE OF NEW YORK }
COUNTY OF ..... } *ss.* .....

being duly sworn, deposes and says that he is the presiding officer of .....

for which the foregoing report is made. This said report has been prepared in accordance with the instructions of the New York State Education Department, that the statements therein he verily believes to be in all respects true and that an exact copy of this report has been filed with the permanent records of the institution.

.....

aPresident of .....

Subscribed and sworn to

before me this .....day of 1935

.....

Notary Public

a Or corresponding officer.

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ANNUAL FINANCIAL REPORT OF THE TRUSTEES OF

YENCHING UNIVERSITY, PEIPING, CHINA

FOR THE YEAR ENDING JUNE 30, 1936

To the New York State Education Department

This annual report is required by law to be transmitted to the Department on or before July 1, 1936.

Explanations Applicable to the Financial Report

This financial report follows the form recommended by the National Committee on Standard Reports for Institutions of Higher Education. Table 1 represents a report drawn from the credit side of the balance sheet and is designed to show the nature and amount of the several classes of funds utilized by the institution. Table 2 shows the changes in the several classes of funds during the fiscal year. It is important that the balance of each class of funds shown in table 2 should agree with the amount of that class as reported in table 1. Table 3 shows the current income of the fiscal year and table 4 shows the current expenditures of the fiscal year.

Should any interpretation of tables 1 or 2 be required, reference may be made to pages 49 to 63 of Financial Reports of Colleges and Universities, published by the National Committee on Standard Reports, a copy of which has already been sent to your institution by the committee. For your guidance in preparing these tables and in preparing tables 3 and 4 the explanations of items are given on the last page of this report.

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TABLE 1 — STATEMENT OF INSTITUTIONAL FUNDS AND LIABILITIES

	FUNDS[a]	LIABILITIES[b]	TOTAL
Current funds (item 1)			
a General	$ 3,726.53	$ —	$ 3,726.53
b Restricted	20,313.16	23,271.73	2,958.57 *
Endowment funds (item 2)	2,206,440.19	—	2,206,440.19
Funds functioning as endowment (item 3)	—	—	7,000.00
Annuity funds (item 4)	7,000.00	548.64	6,451.36
Loan funds (loanable principal) (item 5)	5,574.94	—	5,574.94
Plant funds			
a Funds invested in plant (item 6*a*)	2,062,989.24	—	2,062,989.24
b Plant funds unexpended (item 6*b*)	115,022.77	—	115,022.77
Agency funds	—	—	—
Undesignated funds	—	—	—
TOTAL INSTITUTIONAL FUNDS AND LIABILITIES	$ 4,421,066.83	$ 23,820.37	$ 4,397,246.46

a Funds owned by the institution and utilized in its activities.
b Funds borrowed by the institution and utilized in its activities.

*Deficit 23,271.73 4,397,795.10

TABLE 2 — SCHEDULES SHOWING THE CHANGES DURING THE YEAR IN THE SEVERAL CLASSES OF FUNDS

Item 1 Statement of Current Funds, Showing a Summary of Current Income, Expenditures and Surplus

			TOTAL
Balance, beginning of year			
General (unrestricted) funds		$ 39,415.79	
Restricted funds (net deficit)		35,234.85	$ 4,180.94
Current income (See table 3)			
Educational and general	$ 360,419.35		
Auxiliary enterprises and activities	—		
Other noneducational income	580.89	361,511.68	
Current expenditures (See table 4)			
Educational and general	336,974.81		
Auxiliary enterprises and activities	—		
Other noneducational expenditures	28,754.63	365,729.44	
Excess or deficiency of income for year			4,217.76
Other additions and deductions (net)			731.14
Balance at end of year			767.96
Consisting of [20]			
General (unrestricted) funds		3,726.53	
Restricted funds (net deficit)		2,958.57	

Items 2, 3, 4 and 5. Statement of Nonexpendable Funds[1]

	ITEM 2 ENDOWMENT FUNDS	ITEM 3 FUNDS TEMPORARILY FUNCTIONING AS ENDOWMENT	ITEM 4 ANNUITY FUNDS	ITEM 5 LOAN FUNDS
Balance (invested and uninvested) in funds at beginning of year	$ 2,066,802.77	$	$ 84,172.09	$ 5,574.94
Additions during year: Receipts from:				
Public appropriations				
Private gifts and grants	136,137.42			
Earnings and profit on investment credited to principal account				
Transfers from current funds to nonexpendable funds	3,500.00			
TOTAL	$ 2,206,440.19	$	$ 84,172.09	$ 5,574.94
Deductions during year (*specify*)			77,172.09*	—
Balance at end of year[20]	$ 2,206,440.19	$	$ 7,000.00	$ 5,574.94

*Transferred to Endowment 12,923.50. Adjustments for interest payments, and decrease in market values $64,248.59

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TABLE 2 — *Continued*

Item 6a Statement of Funds Invested in Plant[2]

		TOTAL
Value of plant at beginning of year	$ 2,062,989.24	
Additions during year	None	
TOTAL	$ 2,062,989.24	
Deductions during year		
Value of plant at end of year (Details given below)		$2,062,989.24
Less: Endowment funds invested in plant	-	
Loans outstanding against plant	-	-
Net invested in plant at end of year[20]		$2,062,989.24
VALUE OF PHYSICAL PLANT OWNED BY INSTITUTION: (detail of item above)		
Value of grounds		$ 206,360.63
Value of all buildings		1,707,894.82
Value of all equipment, including libraries		148,733.79
Value of all dormitories, included above		438,773.38

Item 6b Statement of Unexpended Plant Funds[3]

Receipts for Capital Outlay — Plant Extension		TOTAL
Balance in designated plant funds at beginning of year		$ 105,297.22
Receipts during year:		
Public appropriations and tax levies:		
Federal	$ -	
State	-	
County	-	
City and district	-	-
Private gifts, grants, and benefactions		6,603.00
Other sources (earnings and profits on investments)		3,122.55
Transfers or expenditures from current funds (not loans):		
From educational and general funds	-	
From auxiliary enterprises and activities funds	-	-
Other receipts for plant extensions (describe):		115,622.77
Loans for plant extension		
TOTAL RECEIPTS AND BALANCES (including transfers or expenditures from other funds)		$

Expenditures for Capital Outlay — Plant Extension[3] (If possible, include all capital expenditures below under expenditures from plant funds, although they have been included under table 4. Otherwise separately report the amounts spent from educational and general funds and from auxiliary enterprises funds during the year for capital outlays, plant extension and new equipment)		TOTAL
From plant funds or all funds for:	-	
Land	$	
New buildings	-	
Additions to existing buildings	-	
Improvements other than buildings	-	
New equipment (included in current budget)	-	
From educational and general funds (if not included above)	-	
From auxiliary enterprises and activities funds (if not included above)	-	$ -
Loans paid from plant funds	-	
Balance in Designated Plant Funds at close of year[20]		$ 115,022.77

Item 7 Agency Funds, and

Item 8 Undesignated Funds may be reported if held by the institution on forms similar to that used in reporting Items 2, 3, 4 and 5.

0 142

TABLE 3—CURRENT INCOME[4]

	Income for Educational and General Purposes	US$	TOTAL
	Student fees[6] (for matriculation, laboratory, library etc., but NOT including fees for auxiliary enterprises and activities, such as athletics, infirmary etc., given in items (21 to 28)		
1	Resident departments	$ 59,777.78	$ 59,777.78
2	Extension and/or correspondence departments		
	Endowment[7] (interest, including income from 1862, and other public and private endowments, but not including additions to principal of endowment funds):		
3	From federal endowment (1862 and other land grants)		
4	From other endowment for general purposes	43,939.64	
5	From other endowment for restricted purposes	41,678.20	85,106.40
	Receipts from other public sources for current expenses:[8]		
6	Federal appropriations		
7	State appropriations and tax levies		
8	County appropriations and tax levies		
9	City or district appropriations or tax levies		
	Gifts and grants from private sources (including foundations, for current expenses):		
10	Permanent (recurring) grants from churches and boards	54,800.74	
11	Other grants (not automatically recurring) from churches and boards	54,064.44	
12	Estimated salary equivalent of nonsalaried personal service rendered	28,800.00	
13	Other gifts	17,143.99	154,809.17
	Sales and services of educational departments (gross income):[9]		
14	Agriculture		
15	Dental school		
16	Others (*itemize*)		
	Receipts from other sources for educational and general purposes:[10]		
17	Interest on current funds	11,142.00	
18	Net income from rented property (excluding residence halls)		
19	Other sources	49,584.00	60,726.00
20	TOTAL EDUCATIONAL AND GENERAL RECEIPTS (Transfer total to table 2.)	$ 360,930.79	$ 360,930.79

	Income for **Auxiliary Enterprises and Activities**[11] (Gross figures unless otherwise indicated, including receipts from student fees for these purposes. Give figures even though not handled through college office.)	TOTAL
21	**Residence halls**	$
22	**Dining halls**	
23	**Student hospital** or infirmary	
24	**College bookstore**	
25	**Athletics** (if handled separately from physical education budget) excluding shares of visiting teams	
26	**Student unions**	
27	**Other activities**	
28	TOTAL (Transfer total to table 2.)	$

	Income to be Used for **Noneducational Purposes**[12] (excepting auxiliary enterprises and activities and capital outlays)		TOTAL
	Income from investments (interest):		
29	For annuities to beneficiaries (usually from funds subject to annuity)	$	
30	For fellowships, scholarships, and other student aid (not loans) when NO service is required in return	580.89	$ 580.89
31	**From gifts** to be used for scholarships, student aid etc. (not loans) when NO service is required in return		
32	**Other receipts** for noneducational purposes		
33	TOTAL (Transfer total to table 2.)		$ 580.89
34	TOTAL CURRENT INCOME		$ 361,511.68

0 143

TABLE 4 — EXPENDITURES FOR CURRENT PURPOSES[4]

	Expenditures for Educational and General Purposes (including equipment purchased from general current funds)		TOTAL
	General administration and expense:[13]		
35	General administrative offices	$ 63,028.00	
36	General expense	7,892.31	$ 70,920.31
	Resident instruction and departmental research:[14]		
37	Colleges, schools and departments (including nonbudgeted research)	168,983.54	
38	Organized activities relating to instructional departments, such as medical school hospitals, dental or legal clinics, creameries, museums etc.		168,983.54
	Organized research, separately budgeted:[15]		
39	Agricultural experiment station		
40	Bureau of educational research		
41	Engineering experiment station		
42	Others ... Graduate study & research in Chinese Studies	33,559.41	33,559.41
	Extension (all extension services and correspondence courses):[16]		
43	Agricultural		
44	Engineering		
45	General university extension and correspondence courses		
46	Others		
47	**Libraries** (including salaries, other operating expenses and purchase of books and binding)[17]	16,806.22	16,806.22
	Operation and maintenance of physical plant, and other general services:[18]		
48	Physical plant	46,705.33	
49	Other general services		46,705.33
50	TOTAL FOR EDUCATIONAL AND GENERAL PURPOSES (Transfer total to table 2.)	$336,974.81	$336,974.81
	Amount included above expended for:		
51	Administrative and professional salaries	$	
52	Other personal services (clerical, operation, and maintenance)	$	
53	For capital outlays (new equipment)	$	

	Expenditures for Auxiliary Enterprises and Activities[11] (Gross figures unless otherwise indicated, including all expenditures for salaries, other operating expenses and capital outlays from current funds. Give figures even though not handled through college office.	TOTAL
54	**Residence halls**	$
55	**Dining halls**	
56	**Student hospital or infirmary**	
57	**College bookstore**	
58	**Athletics** (if handled separately from physical education budget) excluding shares of visiting teams	
59	**Student unions**	
60	**Other activities**	
61	TOTAL (Transfer total to table 2.)	$
	Amount included above expended for:	
62	Salaries and wages for personal services	$
63	Capital outlay (new equipment)	$

	Expenditures for Noneducational Purposes[19] (except auxiliary enterprises and capital outlays)	TOTAL
64	**Annuities**	$
65	**Interest on loans**	
66	**Financial campaigns**	28,187.41
67	**Fellowships,** scholarships, and other student aid NOT involving services to institution or repayment	$ 567.22
68	TOTAL (Transfer total to table 2.)	$ 28,754.63
69	TOTAL EXPENDITURES FOR CURRENT PURPOSES	$ 365,729.44

0144

Table 2

[1] **Statement of nonexpendable funds** (items 2, 3, 4, 5). This statement shows the changes of the principal in all funds used for the purpose of producing income. It begins with the balance at the beginning of the year of endowment funds and other funds used to produce income, additions and deductions during the year, and balance at the end of the year. Additions include any sums arising from gifts and grants from private sources, earnings and profits on investments to be added to principal, public appropriations and tax levies. They should not include receipts from the sale of investments, except the portion of such receipts which represents profit and which is to be added to the principal of the funds, or held as a reserve for gains and losses. Earnings on investments should not be included unless such earnings are to be added to the principal. Deductions may include losses on investments.

Note that provision is made for separate data for four types of nonexpendable funds: (2) Ordinary endowment either general or restricted from which the interest only can be used, (3) funds temporarily functioning as endowment, (4) funds held by the college which are subject to an annuity payment, and (5) funds from which either the interest, principal, or both can be loaned to be paid back with or without interest at some future date.

[2] **Plant values** (table 2 item 6*a*). This schedule includes a statement showing the change in value of plant and its gross and net value at the end of the year as well as the value of grounds, buildings, and equipment separately when available. Plant item should be carried in the accounts at cost until disposed of. If any other basis of valuation is used, that should be noted in this report.

[3] **Statement of unexpended plant funds** (table 2, item 6*b*). It is intended that this section shall include income to cover all expenditures for plant extension whether made from designated plant funds, educational and general funds, auxiliary enterprises and activities funds, or loans. If expenditures for capital outlays or equipment are made **directly** from other than plant funds, they will be included in the expenditures for those funds and included **again** here in plant funds for the purpose of bringing all plant income and expenditures together.

The statements have therefore been set up in such a way as to show the capital expenditures in each fund as the amount which should be included in both the receipts and expenditures side of the plant extension statement.

Include in this section, if possible, expenditures for all capital outlays whether made from designated plant funds or from other funds.

Table 3

[4] **Basis of reporting receipts and expenditures.** Where the accounts are kept on a cash basis as to income, meaning that an item is considered income when it is received in cash or made available to the institution in a public treasury, income should be reported on that basis. Under those conditions, cash receipts which do not increase expendable fund balances should be omitted from the statement of income. Examples of such items are money borrowed and sale of investments. Receipts representing additions to loan funds, endowment funds and funds for physical plant extension should appear in the statements of those funds and not as current income.

Where the accounts are kept on an accrual basis as to income, meaning that an item is set up as income when it becomes due or when a bill is rendered for it, the income may be reported on that basis. Under such circumstances, income should be conservatively reported and an allowance should be made for maximum losses through inability to collect.

Expenditures should be accounted for and reported on such a basis as to take into the accounts all approved bills for material received and service rendered during the period covered. If any such bills remain unpaid at the date of the report, they should in any event be entered as expenses and set up as accounts payable in the balance sheet. Payment of loans, purchase of investments, purchase of materials for general storerooms charged to inventory accounts of those storerooms, and labor and material charged to work in process accounts should not be included as expenditures.

[5] **Statement of current receipts.** In this statement should be included all income of the fiscal period of both restricted and general funds. If accounts are kept on the accrual basis, current income may be reported on that basis; otherwise income should be reported on a cash basis.

[6] **Student fees** (lines 1 and 2). Under this caption is to be entered the amount received in cash from all general and specific fees assessed against students after deducting refunds. Charges for room and board in residence and dining halls should not be included here. Amounts collected to support specific activities and paid over to those activities should be deducted from total collections before income from student fees is entered in the report. Where scholarships are granted out of current revenues, student fees and room and board revenue should **include income at the customary rates** for the services donated to scholarship students and a similar amount should be set up as an expenditure under "expenditures for other noneducational purposes" for fellowships, scholarships etc. Scholarships which consist of remission of fees or tuition may be treated as deductions from fee income as the student in this case is not charged the full fee.

[7] **Endowments** (lines 3 to 5). This heading includes receipts from earnings of all endowment funds, income from which can be used for educational or general purposes, except amounts which are proper accretions to the principal of those funds.

[8] **Public appropriations and tax levies** (lines 6 to 9). There should be included hereunder all amounts received from or made available by governmental sources out of governmental, and not institutional, revenues, which are expendable for current purposes and which are not specifically appropriated for physical plant extensions or additions to permanent funds.

[9] **Sales and services of educational departments** (lines 14 to 16). Here will be included gross income of all enterprises operated in connection with educational divisions of the institution and as a necessary part of the work of these divisions, such as the medical school hospital, dental clinic, dairy creamery and home economics cafeteria.

[10] **Other sources** (lines 17 to 19). All items of educational and general income not covered under the preceding headings should be included under "other sources." The important items should be listed separately.

[11] **Statement of auxiliary enterprises and activities** (lines 21 to 28). Under this heading are included those enterprises which are not directly related to the educational activities of the institution but exist solely for the purpose of serving the student body or faculty. These enterprises include residence halls, dining halls, infirmary (unless handled as a part of health service), bookstore and laundry (when primarily for service of students and faculty) and their income is principally in the form of cash. They render service to students and perhaps others and are distinct from activities operated by institutional departments. These enterprises are ordinarily self-supporting. Their gross income should be stated after deducting refunds of payments returned. This income should not be included with educational income, however, unless the net income is used to support the educational budget. In that case, the net income may be transferred to the educational and general fund receipts. The same comment applies to expenditures for these activities (lines 54 to 63).

Recreational activities, such as athletics and union, are also included under this heading. If these activities are not handled through the university treasury they should nevertheless be included.

Income and expenditures of intercollegiate athletics should be separately stated, the only exception being the condition in which all expense is an integral part of the Department of Physical Education. There should be deducted from gross receipts the share of other schools in the respective games.

Under expenditures include share of operation and maintenance of physical plant or other general expense when so distributed.

[12] **Income to be used for noneducational purposes** (lines 29 to 33). Under this heading include income which is to be applied directly toward noneducational expenses other than auxiliary enterprises and activities such as:

(*a*) Annuities to beneficiaries of annuity gift funds.

(*b*) Fellowships, scholarships, and other student aid (not loans) when no service is required. A scholarship, or similar payment, to a student or fellow is **not** an "**educational expenditure for scholarships etc.**" It is either (1) a loan if it has to be paid back and therefore is not an expenditure at all, or (2) a payment for whatever type of service the recipient has to render and not a payment **for scholarships**, or (3) a noneducational expenditure for a scholarship if the recipient does not have to repay it or render any service. It is a gift of the college to the student. The student may use it to pay his tuition, in which case the educational expenditure is made from money received from student fees for tuition. Therefore any income to be used for scholarships of type (3) is income for noneducational purposes.

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[13] **General administration and expense** (lines 35 and 36). Under this heading should be included all expense of the general executive and administrative offices of the institution, also all expenses which are of a general character and which do not relate to any specific division of the institution, not including, however, the expenditures of the general library or the operation and maintenance of the physical plant.

[14] **Resident instruction and departmental research** (lines 37 and 38). Under this heading should be included all expenditures on account of instructional departments of the institution, including salaries, office expense and equipment, laboratory expense and equipment, and other expenses. There should be included salaries of college deans, faculty, clerks and technicians. Amounts reported under this heading will include any expenditures for research which are not separately budgeted and accounted for. Expenditures for separately organized research will appear under lines 39 to 42.

[15] **Organized research** (lines 39 to 42). Include here as separate units such organizations for research purposes as research bureaus, research institutes, experiment stations and projects separately supported.

[16] **Extension** (lines 43 to 46). This section will include all divisions which do extension work, such as the following: Credit courses; lectures, demonstrations, short courses (noncredit); radio; correspondence work.

[17] **Libraries** (line 47). Under this heading should be included the total expenditures of the institution for library purposes, including both the general library and all departmental libraries. **These should be included:** Salaries, other operating expenses, purchase of books and binding. Law libraries should be included here if possible.

[18] **Operation and maintenance of physical plant and general services** (lines 48 to 49). Under this heading should be included all expenditures for the operation and maintenance of the physical plant of the entire institution, and miscellaneous general services of an operating character not elsewhere charged. Gross figures should be shown in each case **less amounts charged to service enterprises** or other items.

[19] **Noneducational expenses** (lines 64 to 67). Under this heading include expenditures from current funds on account of items which do not relate to the educational work of the institution, such as:

(*a*) **Annuities.** Here include amount paid to beneficiaries of annuity funds.

(*b*) **Interest on loans.** Here include sums paid for interest on current funds and for interest on capital loans not covered by income from property on which carried.

(*c*) **Financial campaign.** Here include the expense of campaign for the purpose of raising funds (expense of regular and continuous publicity should be included under "general expense").

(*d*) **Fellowships, scholarships, student aid and prizes.** Under this heading should be entered total expenditures from all funds on account of subsidies to students for fellowships, scholarships, or prizes, where service to the institution is not required, and repayment is not required. If teaching service is required, these items should be included under line 37. Prizes paid from departmental or general funds may be considered educational expense and included in line 37.

[20] The balance of each class of fund as reported in table 2 should agree with balance reported in table 1.

Affidavit of presiding officer

STATE OF NEW YORK }
COUNTY OF ..... } *ss.* .....

being duly sworn, deposes and says that he is the presiding officer of .....
for which the foregoing report is made. That said report has been prepared in accordance with the instructions of the New York State Education Department, that the statements therein he verily believes to be in all respects true and that an exact copy of this report has been filed with the permanent records of the institution.

.....

President of .....

Subscribed and sworn to
before me this.....day of.....1936

.....
Notary Public

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MOM, JR OJ

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